



**Fort DuPont Redevelopment and Preservation  
Corporation Board of Directors Meeting**

**Wednesday, April 9, 2025  
9:30 a.m.**

Delaware City Fire Hall  
815 5th Street, Delaware City, DE 19706

**AGENDA**

1. Call to Order
2. Roll Call
3. Approval of Minutes – FDRPC Board of Directors Meeting – March 12, 2025
4. Treasurer’s Report
5. Introduction of Michael Lutz, Interim President of the Friends of Fort DuPont
6. Presentation of the FY 24 Financial Audit by Belfint, Lyons & Shuman, PA.
7. Executive Director’s Report
8. Committee Minutes – Approval of Minutes:
  - a. FDRPC Executive Committee Minutes – January 27, 2025
  - b. FDRPC Finance and Audit Committee Minutes – March 28, 2025
  - c. FDRPC Executive Committee Minutes – March 31, 2025
9. Recommendation for Banking Services
10. Delaware City updates
11. Public comment
12. Recess Into Executive Session {Pursuant to 29 Del. C. §10004(b)(2) Preliminary discussions on site acquisitions for any publicly funded capital improvements, or sales or leases of real property, §10004(b)(4) Strategy sessions, including those involving legal advice or opinion from an attorney-at-law, with respect to collective bargaining or pending or potential litigation, but only when an open meeting would have an adverse effect on the bargaining or litigation position of the public body.}
13. Actions to be voted upon from Executive Session (if applicable)
14. Next meeting date

## 15. Adjournment

*Please note: Pursuant to 29 Del. C. 10004(e)(2), this Agenda may be changed to include additional items including executive sessions or to delete items that arise at the time of the meeting.*

*Potential executive session pursuant to 29 Del. C. 10004(b)(9) ("Personnel matters in which the names, competency and abilities of individuals employees...are discussed.")*

*Potential executive session pursuant to 29 Del. C. 10004(b)(2) ("discussions regarding sales or leases of real property) and 29 Del C. 10004 (b)(6) (discussion of the content of documents, excluded from the definition of "public record," where such discussion may disclose the contents of such documents).*

*Potential executive session pursuant to 29 Del. C. 1004 (b)(4) ("Strategy sessions, including those involving legal advice or opinion from an attorney-at-law...") and 29 Del. C. 10004(b)(6) (discussion of the contents of documents, excluded from the definition of "public record," where such discussion may disclose the contents of such documents).*

**FORT DUPONT REDEVELOPMENT AND PRESERVATION CORPORATION  
BOARD OF DIRECTORS MEETING**

The Fort DuPont Redevelopment and Preservation Corporation Board of Directors meeting was held on March 12, 2025, at the Delaware City Fire Hall, 815 5th Street, Delaware City, with Chair John McMahon presiding.

**CALL TO ORDER**

Chair McMahon called the Fort DuPont Redevelopment and Preservation Corporation (FDRPC) Board of Directors meeting to order at 9:34 a.m.

**BOARD MEMBERS PRESENT**

Mr. John McMahon (Board Chair)  
Mr. Greg Patterson (Department of Natural Resources and Environmental Control (DNREC))  
Ms. Ann Visalli (Office of Management and Budget)  
Ms. Wendy Rogers (Fort DuPont Resident)  
Mr. Michael Graci (Fort DuPont Resident)  
Mr. Doug Erickson (Delaware City Resident)  
Ms. Britany Loveland (Delaware City Manager)  
Mr. Bert Scoglietti (designee of Controller General of the State of Delaware)

**BOARD MEMBERS ABSENT**

Ms. Ruth Ann Miller (Controller General of the State of Delaware)  
Mr. Kurt Foreman (Delaware Prosperity Partnership)  
Mr. Rony Balthazar-Lopez (Secretary of State)  
Senator Spiros Mantzavinos (Capital Improvements Committee)  
Ms. Winvenia Graham (Delaware City Resident)

**STAFF MEMBERS PRESENT**

Mr. Tim Slavin, FDRPC Executive Director  
Ms. Janice Moturi, FDRPC Deputy Director/Controller  
Mr. Richard Forsten, Saul Ewing Arnstein and Lehr LLP.  
Ms. Pam Scott, Saul Ewing Arnstein and Lehr LLP.  
Ms. Crystal Pini-McDaniel, FDRPC Operations Manager  
Ms. Valerie Miller, FDRPC Planner

**OTHERS PRESENT**

None

**APPROVAL OF MINUTES – FORT DUPONT REDEVELOPMENT AND PRESERVATION CORPORATION (FDRPC) BOARD MEETING MINUTES OF JANUARY 17, 2025**

Mr. Scoglietti moved for the approval of the FDRPC Board meeting minutes of December 11, 2024. The motion was seconded by Mr. Erickson and unanimously carried.

**RECESS INTO EXECUTIVE SESSION – DISCUSSIONS REGARDING SALES OR LEASES OF REAL PROPERTY**

**Mr. Erickson moved to recess into Executive Session pursuant to 29 Del. C. §10004(b)(2) Preliminary discussions on site acquisitions for any publicly funded capital improvements, or sales or leases of real property and §10004(b)(4) Strategy sessions, including those involving legal advice or opinion from an attorney-at-law, with respect to collective bargaining or pending or potential litigation, but only when an open meeting would have an adverse effect on the bargaining or litigation position of the public body. The motion was seconded by Mr. Scoglietti and unanimously carried.**

The meeting recessed at 9:40 a.m. and reconvened at 10:06 a.m.

### **TREASURER'S REPORT**

Mr. Bert Scoglietti, Treasurer, reviewed FDRPC's Budget Vs. Actuals: Budget FY 25 P&L for July 2024 – June 2025, as of January 2025 and noted the following:

- 4010 State Appropriation – Actual is up \$600,000 from the November report. This is because FDRPC drew down monies that were not part of this year's state appropriation. Rather, it was from a previous mini bond bill for capital projects. Therefore, there is still \$700,000 of this fiscal year's appropriation available to be drawn down.
- 4100 Rental Income Residential – Actual is \$167,035. However, there is some recoding work needs to be done into line items 4131 and 4132. Payments will be sorted out by next month's meeting.
- 4151 Utility Reimbursements – Utility reimbursements were up \$14,000 over last meeting.
- 4200 Real Estate Sales – Reflects the lot at 1311 Officers Row being for sale in the amount of \$125,000.
- 4500 HTC or Historic Tax Credits – Tax credits, in the amount of \$188,000, are still outstanding, dependent upon the completion of the duplexes and application for the credits.
- 6500 Professional Fees – Actual expenditures are up about \$10,000. Most of this is accounting and bookkeeping invoices.
- 6700 Improvements – Total improvements is up roughly \$85,000 since the November report. This increase is due to construction of the biobasins.
- 6800 Site Utilities – Total utilities have increased by about \$32,000 to \$168,669.
- 7100 Common Area Maintenance – Increased by over \$22,000, of which \$16,224 was for snow and ice removal, or line item 7125.
- 7700 Payroll Expenditures – Increased by \$100,000 but are tracking nicely to be online with the budget.
- 7850 Insurance – Increased by \$8,202 since the last report.

**Mr. Graci moved for the acceptance of the Treasurer's Report, seconded by Mr. Erickson and unanimously carried.**

### **EXECUTIVE DIRECTOR'S REPORT**

Mr. Tim Slavin, Executive Director, reviewed the Executive Director's Monthly Report for the period of February 1, 2025 to February 28, 2025 and noted the following:

**Branch Canal Revetment** – The canal bank revetment project, which is replacing the canal bank from Rt. 9 to the Fish and Wildlife boat ramp, now has all permits are in-hand. Notification from FEMA the amended budget has been approved was received. The total project budget is \$1.6 million, of which

90% is reimbursable. The small gap, or the remaining 10%, will be budgeted for in FY26. The capital project right behind this is the completion of the promenade, which will be programmed into the FY26 expenses. Work restrictions have to be navigated as to when workers can be in the water. Also, a line-of-credit (LOC) must be obtained for the construction to cash flow of the project. The LOC issue will be brought up in the April Board meeting.

**Old Battery Lane** – All utility hookup issues are complete. Final sitework is underway for the two duplexes, including painting, grading, and sidewalks. Emory Hill has been alerted these units are coming online. Within the next two weeks, Certificates of Occupancy (CO) will be applied for from Delaware City.

**Marina Village** – The Dovetail Cultural Resources Group report will be delivered within the next week. This report will help to inform DNREC of the decision regarding the 6F protections.

**Biobasins** – Biobasins 1, 2, and 3 are complete. Biobasin 5 is complete except for the planting. Biobasin 4 required a redesign from DNREC. Approvals were just received, and mobilization will begin shortly. The goal is to get the storm water management certified by DNREC and move into maintenance mode.

**Theater** – Tevebaugh Architects completed a 3-D scan of the theater. Currently, they are working on an existing conditions report of the building. They will be attending the Friends of Fort DuPont Board meeting and creating a schedule for soliciting project input from the community to better inform programming. Soon, Tevebaugh will also be asked to present to the FDRPC Board, as well.

**Energize Delaware** – Energize Delaware will have a presentation to the Board in April. A proposal was received from them to: 1) convert all the meters on campus over to radio-read meters; and 2) create a +/-5 acre solar field on campus, with the goal of creating FDRPC 100% renewable. The question is where to site the solar field. Mr. Tony DePrima has been the lead on this with Energize Delaware. He will be at the April meeting to present the finances, including a generous grant from Energize Delaware. Caveat includes quite a few tax credits that may or not be there in the near future.

**FY24 Audit** – The FY24 audit is complete. Mr. George Fournaris, of Belfint Lyons Shuman, FDRPC's auditing firm, will be at the April meeting to present the audit to the Board.

**New FEMA Grants** – Three new grant proposals have been prepared for FEMA, totaling just shy of \$400,000. All three are design work. These include: 1) the pump station; 2) Polktown Rd/Old Battery Ln drainage; and 3) berm and trail around the perimeter of the campus.

**Briefings** – Briefings were held with Brian Maxwell, OMB Director, and Ann Visalli, OMB Deputy Director, and with Secretary Patterson and his senior team.

**DDD Expansion** – FDRPC is working with Britney Loveland on the expansion of the Delaware City Downtown Development District (DDD). There is additional acreage available. FDRPC would like to connect part of the campus to the Delaware City DDD to layer development incentives.

**Mr. Graci moved for acceptance of the Executive Director's Report, seconded by Mr. Erickson and unanimously carried.**

## **COMMITTEE REPORTS**

### **FDRPC Finance and Audit Committee Meeting of January 17, 2025**

**Mr. Eriksen moved for acceptance of the FDRPC Finance and Audit Committee Report of July 19, 2024. The motion was seconded by Ms. Rogers and unanimously carried.**

## **DELAWARE CITY UPDATES**

Ms. Britney Loveland, Delaware City Manager, provided the following Delaware City updates:

- No formal election took place since only two candidates filed for the two available Council positions and only one candidate filed for the mayor position. Therefore, Ms. Elizabeth Lynn Dilliplane and Mr. George Dudlek were re-elected to City Council and Mr. Paul H. Johnson was re-elected as Mayor.
- Delaware City is finalizing their FY24 audit.
- The Artesian water main replacement project on Clinton Street will be repaved in the very near future, with an estimated project completion date of March 24, 2025.
- Delaware City is completing an application to FEMA for large scale flood mitigation. This will be a two-year project.
- The Delaware City Library is receiving a new ADA-compliant entrance ramp. This should be completed by the end of March 2025.
- The HVAC issues in the Library and Community Center are still ongoing, with next steps estimated by the end of the week.
- There have been incidents of bird flu within City limits, mainly due to the large numbers of turkey vultures. Please visit the City's website for resources on what to do if a dead bird is found on your property.
- The Juneteenth celebration begins on May 24, 2025 through June 22, 2025. Numerous events will be held during this time. Please visit [juneteenth-delcity.org](http://juneteenth-delcity.org) for details.

## **PUBLIC COMMENT**

None.

## **ACTIONS TO BE VOTED UPON FROM EXECUTIVE SESSION**

**Mr. Patterson moved for the FDRPC Executive Director to move forward on the proposed subdivision of the Hansen properties and surrounding lots. The motion was seconded by Mr. Graci and unanimously carried.**

**Mr. Graci moved for the FDRPC Executive Director to accept the offer for the sale of 1311 Officers Row. The motion was seconded by Mr. Erickson and unanimously carried.**

## **NEXT MEETING DATE**

The next meeting is scheduled for April 9, 2025, at 9:30 a.m.

## **AJOURNMENT**

**Mr. Erickson moved for adjournment. The motion was unanimously carried.**

Meeting Adjourned at 10:41 a.m.

**Fort DuPont Redevelopment and Preservation Corporation**  
**Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L**  
**July 2024 - June 2025**

February 28,2025

	Actual	Budget	over Budget	% of Budget
Income				
4010 State Appropriation	\$ 1,550,000.00	\$ 2,250,000.00	\$ (700,000.00)	68.89%
4015 Previously Authorized State Funding	\$ 600,000.00			
4025 Operations Funding	\$ -	\$ -	\$ -	
4100 Rental Income Residential	\$ 157,807.09	\$ 218,221.29	\$ (60,414.20)	72.32%
4101 Old Battery Lane Duplexes	\$ -	\$ 80,000.00	\$ (80,000.00)	0.00%
4101 Commercial DNREC	\$ -	\$ 10,500.00	\$ (10,500.00)	0.00%
4100 Garden Plot Rental	\$ -	\$ 1,050.00	\$ (1,050.00)	0.00%
4100 Commercial OMB	\$ 9,315.00	\$ 9,315.00	\$ -	100.00%
4100-S Storage	\$ (100.00)	\$ -	\$ (100.00)	
4110 Special Event Revenue	\$ 4,000.00	\$ 5,600.00	\$ (1,600.00)	71.43%
4111 Misc Events	\$ -	\$ -	\$ -	
<b>Total 4110 Special Event Revenue</b>	<b>\$ 4,000.00</b>	<b>\$ 5,600.00</b>	<b>\$ (1,600.00)</b>	<b>71.43%</b>
4130 Cam Revenue	\$ -	\$ -	\$ -	
4131 Lawncare - Cam (State Tenants)	\$ 3,200.00	\$ 16,040.00	\$ (12,840.00)	19.95%
4132 Snow/Ice - Cam (State Tenants)	\$ 12,514.00	\$ 25,112.00	\$ (12,598.00)	49.83%
<b>Total 4130 Cam Revenue</b>	<b>\$ 15,714.00</b>	<b>\$ 41,152.00</b>	<b>\$ (25,438.00)</b>	<b>38.19%</b>
4150 Tenant Reimbursements	\$ -	\$ -	\$ -	
4151 Utility Reimbursements	\$ 179,515.45	\$ 133,776.00	\$ 45,739.45	134.19%
<b>Total 4150 Tenant Reimbursements</b>	<b>\$ 179,515.45</b>	<b>\$ 133,776.00</b>	<b>\$ 45,739.45</b>	<b>134.19%</b>
<b>Total 4100 Rental Income</b>	<b>\$ 366,251.54</b>	<b>\$ 499,614.29</b>	<b>\$ (133,362.75)</b>	<b>73.31%</b>
4200 Real Estate Sales	\$ -	\$ 125,000.00	\$ (125,000.00)	0.00%
4500 Htc Credits	\$ -	\$ 188,000.00	\$ (188,000.00)	0.00%
Gain On Sale Of Equipment	\$ (1,350.00)	\$ -	\$ (1,350.00)	
<b>Total Income</b>	<b>\$ 2,514,901.54</b>	<b>\$ 3,062,614.29</b>	<b>\$ (547,712.75)</b>	<b>82.12%</b>
Cost Of Goods Sold	\$ -	\$ -	\$ -	
5000 *Cost Of Goods Sold	\$ -	\$ -	\$ -	
<b>Total Cost Of Goods Sold</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Gross Profit</b>	<b>\$ 2,514,901.54</b>	<b>\$ 3,062,614.29</b>	<b>\$ (547,712.75)</b>	<b>82.12%</b>

February 28,2025

	Actual	Budget	over Budget	% of Budget
<b>Expenses</b>	\$ -	\$ -		
6030 Bank Charges	\$ 86.00	\$ 900.00	\$ (814.00)	9.56%
6400 Building Improvements{77}	\$ -	\$ -	\$ -	
6409C 09C Painting-Interior	\$ -	\$ -	\$ -	
6417 Supplies & Materials	\$ -	\$ -	\$ -	
6456 Permitting	\$ -	\$ -	\$ -	
<b>Total 6400 Building Improvements{77}</b>	\$ -	\$ -	\$ -	
6460 Environmental	\$ -	\$ 118,000.00	\$ (118,000.00)	0.00%
6464 Soil Analysis	\$ 8,420.50	\$ -	\$ 8,420.50	
<b>Total 6460 Environmental</b>	\$ 8,420.50	\$ 118,000.00	\$ (109,579.50)	7.14%
6480 Special Event Expenses	\$ 956.39	\$ 6,000.00	\$ (5,043.61)	15.94%
6486 Pints & Pumpkins	\$ 3,038.44	\$ -	\$ 3,038.44	
6487 Family Movie Night	\$ 1,619.61	\$ -	\$ 1,619.61	
<b>Total 6480 Special Event Expenses</b>	\$ 5,614.44	\$ 6,000.00	\$ (385.56)	93.57%
6500 Professional Fees	\$ 4,859.00	\$ 59,285.18	\$ (54,426.18)	8.20%
6501 Clerical	\$ 3,427.60	\$ -	\$ 3,427.60	
6505 Prof Fees - Engineering	\$ -	\$ 183,000.00	\$ (183,000.00)	0.00%
6505-02 Master Planning	\$ 1,093.40	\$ -	\$ 1,093.40	
<b>Total 6505 Prof Fees - Engineering</b>	\$ 1,093.40	\$ 183,000.00	\$ (181,906.60)	0.60%
6515 Prof Fees - Architectural	\$ -	\$ 1,600.00	\$ (1,600.00)	0.00%
6520R Prof Fees - Legal	\$ 30,990.47	\$ 200,000.00	\$ (169,009.53)	15.50%
6525R Prof Fees - Accounting	\$ 41,975.00	\$ 51,500.00	\$ (9,525.00)	81.50%
6545 Roadways/Utilities	\$ -	\$ -	\$ -	
<b>Total 6500 Professional Fees</b>	\$ 82,345.47	\$ 495,385.18	\$ (413,039.71)	16.62%
6535 Permitting	\$ 390.00	\$ 8,300.00	\$ (7,910.00)	4.70%
6600R Fees - Other	\$ 2,500.00	\$ -	\$ 2,500.00	
6601 Rotary	\$ 1,115.00	\$ -	\$ 1,115.00	
6610 Bank Fees	\$ 165.82	\$ 1,000.00	\$ (834.18)	16.58%
6625 Bank Charges	\$ -	\$ -	\$ -	
6627 Applied Bank Fees	\$ -	\$ 9,000.00	\$ (9,000.00)	0.00%
<b>Total 6625 Bank Charges</b>	\$ -	\$ 9,000.00	\$ (9,000.00)	0.00%
6631 Del City Rental Tax	\$ -	\$ 3,988.68	\$ (3,988.68)	0.00%
<b>Total 6600R Fees - Other</b>	\$ 3,780.82	\$ 13,988.68	\$ (10,207.86)	27.03%
6700 Improvements	\$ 18,798.29	\$ 700,000.00	\$ (681,201.71)	2.69%
6704 Building 45-1308 Officers Row		\$ -	\$ -	
6706 Building 15-Post Headquarters		\$ -	\$ -	
6709 Building 24-Fdrpc Office	\$ 2,405.00	\$ -	\$ 2,405.00	
6710 Improvements:Batteries				
6713 Building 55 Chapel	\$ 15,440.39			
6716 Canal District	\$ 29,772.20	\$ -	\$ 29,772.20	
6716.30 Roads/Utilities		\$ -	\$ -	
<b>Total 6716 Canal District</b>		\$ -	\$ -	



February 28,2025

	Actual	Budget	over Budget	% of Budget
6720 Old Elm	\$ 1,015.00	\$ -	\$ 1,015.00	
6721 Roundabout		\$ -	\$ -	
6724 Marina	\$ 56,582.83	\$ -	\$ 56,582.83	
6734 Building 23-Band Barracks	\$ 384.75	\$ -	\$ 384.75	
6737 Building 68-Warehouse	\$ 6,422.42	\$ -	\$ 6,422.42	
6738 Duplexes On Obl	\$ 92,780.16	\$ -	\$ 92,780.16	
6738-01 Building 26		\$ -	\$ -	
6738-02 Building 27		\$ -	\$ -	
Brady Lane	\$ 239,750.00	\$ -	\$ 239,750.00	
<b>Total 6738 Duplexes On Obl</b>		\$ -	\$ -	
6741 Building 30-Stable		\$ -	\$ -	
6744 Maintenance Shop	\$ 2,405.05	\$ -	\$ 2,405.05	
6747 Building 19	\$ 2,100.00			
6748 Building 52-Tilton	\$ 6,512.75	\$ -	\$ 6,512.75	
6749 Pump House	\$ 8,757.00	\$ -	\$ 8,757.00	
6770 Dnrec Maintenance Bldg		\$ -	\$ -	
6772 Park & Recreation Amenities		\$ -	\$ -	
6773 Bio Basins	\$ 370,173.75			
6774 Pavillion	\$ 3,600.00			
<b>Total 6700 Improvements</b>	<b>\$ 856,899.59</b>	<b>\$ 700,000.00</b>	<b>\$ 156,899.59</b>	<b>122.41%</b>
6800 Site Utilities	\$ 17,000.00	\$ -	\$ 17,000.00	
6810 Electric	\$ 141,637.87	\$ 212,776.00	\$ (71,138.13)	66.57%
6815 Gas	\$ 16,523.88	\$ 4,000.00	\$ 12,523.88	413.10%
6820 Water	\$ 8,046.01	\$ 14,000.00	\$ (5,953.99)	57.47%
6825 Sewer	\$ 7,775.89	\$ 12,000.00	\$ (4,224.11)	64.80%
6830 Phone/Internet	\$ 385.03	\$ -	\$ 334.75	
6835 Trash	\$ 1,605.00	\$ 4,000.00	\$ (2,395.00)	40.13%
<b>Total 6800 Site Utilities</b>	<b>\$ 192,973.68</b>	<b>\$ 246,776.00</b>	<b>\$ (53,852.60)</b>	<b>78.18%</b>
7000 Operating Expenses	\$ 4,346.58	\$ -	\$ 4,328.73	
7009 Computer Support	\$ 10,509.20	\$ 6,000.00	\$ 3,677.06	161.28%
7010 Office Supplies	\$ 7,458.80	\$ 15,500.00	\$ (8,480.22)	45.29%
7015 Taxes & Licenses	\$ 100.00	\$ 300.00	\$ (225.00)	25.00%
7020 Travel	\$ 2,037.21	\$ 5,000.00	\$ (2,962.79)	40.74%
7025 Meals And Entertainment	\$ 855.85	\$ -	\$ 827.40	
7030 Utilities - Office	\$ 24,853.33	\$ 14,076.00	\$ 10,777.33	176.57%
7035 Phone/Internet - Office	\$ 125.00	\$ 3,600.00	\$ (3,475.00)	3.47%
7040 Repairs & Maintenance	\$ -	\$ 6,000.00	\$ (6,000.00)	0.00%
7051 Uniforms	\$ 3,097.27	\$ 3,000.00	\$ 97.27	103.24%

February 28,2025

	Actual	Budget	over Budget	% of Budget
<b>Total 7000 Operating Expenses</b>	<b>\$ 53,383.24</b>	<b>\$ 53,476.00</b>	<b>\$ (1,435.22)</b>	<b>97.32%</b>
7100 Common Area Maintenance	\$ 19,257.00	\$ 25,000.00	\$ (5,743.00)	77.03%
7105 Lawn Care	\$ 73,200.00	\$ 114,000.00	\$ (40,800.00)	64.21%
7110 Storm Water Management	\$ -	\$ 3,100.00	\$ (3,100.00)	0.00%
7115 Pest Control	\$ 900.00	\$ 1,700.00	\$ (800.00)	52.94%
7120 Fire & Security Monitoring	\$ 2,451.00	\$ 4,600.00	\$ (2,149.00)	53.28%
7125 Snow & Ice Removal	\$ 26,757.20	\$ 10,000.00	\$ 16,757.20	267.57%
7130 Building Repairs & Maintenance	\$ -	\$ 2,500.00	\$ (2,500.00)	0.00%
7140 Landscaping Maintenance	\$ 43,281.03	\$ 73,000.00	\$ (30,320.59)	58.46%
7141 Auto	\$ 7,671.98	\$ 5,000.00	\$ 2,164.05	143.28%
7145 Equipment Expense	\$ 9,208.09	\$ 15,000.00	\$ (5,934.80)	60.43%
7146 Supplies	\$ 141.30	\$ -	\$ 141.30	
7830 Utilities	\$ 6,026.13	\$ 20,000.00	\$ (13,973.87)	30.13%
<b>Total 7100 Common Area Maintenance</b>	<b>\$ 188,893.73</b>	<b>\$ 273,900.00</b>	<b>\$ (86,258.71)</b>	<b>68.51%</b>
7200 Debt Expense	\$ -	\$ -	\$ -	
7205 P & I - Applied Bank 810	\$ 44,879.75	\$ 78,047.00	\$ (33,167.25)	57.50%
7206 P & I - Applied 0380	\$ 48,050.80	\$ 56,539.00	\$ (8,488.20)	84.99%
7210 Dmhef Repayment	\$ 3,472.41	\$ -	\$ 3,472.41	
7225 Debt Expense Wsfs Loan	\$ -	\$ -	\$ -	
<b>Total 7200 Debt Expense</b>	<b>\$ 96,402.96</b>	<b>\$ 134,586.00</b>	<b>\$ (38,183.04)</b>	<b>71.63%</b>
7300 Depreciation Expense	\$ -	\$ -	\$ -	
7500 Marketing Expenses	\$ 28,486.54	\$ 42,000.00	\$ (13,513.46)	67.83%
7510 Advertising & Promotion	\$ -	\$ -	\$ -	
7550 Website & Social Media	\$ -	\$ -	\$ -	
7555 Marketing - Other	\$ 860.00	\$ -	\$ 860.00	
<b>Total 7500 Marketing Expenses</b>	<b>\$ 29,346.54</b>	<b>\$ 42,000.00</b>	<b>\$ (12,653.46)</b>	<b>69.87%</b>
7700 Payroll Expenditures	\$ -	\$ -	\$ -	
7710 401K	\$ 4,223.58	\$ 17,500.00	\$ (13,276.42)	24.13%
7720 Employee Benefits - Health	\$ 104,949.34	\$ 80,528.40	\$ 24,420.94	130.33%
7721 Employee Benefits - Dental	\$ (849.09)	\$ 9,408.06	\$ (10,257.15)	-9.03%
7722 Employee Benefits - Vision	\$ 765.90	\$ -	\$ 765.90	
7723 Employee Benefits - Fsa	\$ 890.00	\$ -	\$ 890.00	
7724 Employee Benefits - Std/Ltd	\$ 3,441.92	\$ -	\$ 3,441.92	
7725 Employee Benefits - Ancillary	\$ 2,114.49	\$ -	\$ 2,114.49	
7730 Payroll Tax Expense	\$ 31,378.28	\$ 41,335.00	\$ (9,956.72)	75.91%
7740 Salaries & Wages	\$ 411,163.31	\$ 646,727.13	\$ (235,563.82)	63.58%
7750 Payroll Service Fees	\$ 1,629.16	\$ 2,627.44	\$ (998.28)	62.01%
<b>Total 7700 Payroll Expenditures</b>	<b>\$ 559,706.89</b>	<b>\$ 798,126.03</b>	<b>\$ (238,419.14)</b>	<b>70.13%</b>
7850 Insurance	\$ 8,208.96	\$ 135,249.93	\$ (127,040.97)	6.07%
7851 General Liability	\$ 11,396.95	\$ -	\$ 11,396.95	
7852 Flood Insurance	\$ 6,181.00	\$ -	\$ 6,181.00	
7853 Property	\$ 82,328.13	\$ -	\$ 82,328.13	
7855 Workers Comp Insurance	\$ 6,287.00	\$ -	\$ 6,287.00	
7856 Auto	\$ 9,917.00	\$ -	\$ 9,917.00	
7857 D & O/ E&O Insurance	\$ 8,367.80	\$ -	\$ 8,367.80	
<b>Total 7850 Insurance</b>	<b>\$ 132,686.84</b>	<b>\$ 135,249.93</b>	<b>\$ (2,563.09)</b>	<b>98.10%</b>

February 28,2025

	Actual	Budget	over Budget	% of Budget
Administrative Expenses	\$ -	\$ -	\$ -	
Legal Fees - Operating	\$ -	\$ -	\$ -	
Property Management & Other Expense	\$ 59,288.73	\$ 31,803.63	\$ 27,485.10	186.42%
7810 Bank Charges	\$ 40.00	\$ -	\$ 40.00	
7880 Repair & Maintenance	\$ -	\$ -	\$ -	
7890 Payroll	\$ -	\$ -	\$ -	
7900 Security	\$ -	\$ -	\$ -	
7910 Supplies	\$ -	\$ -	\$ -	
<b>Total Property Management &amp; Other Expense</b>	<b>\$ 59,328.73</b>	<b>\$ 31,803.63</b>	<b>\$ 27,525.10</b>	<b>186.55%</b>
<b>Total Expenses</b>	<b>\$ 2,269,869.43</b>	<b>\$ 3,058,491.45</b>	<b>\$ (791,267.20)</b>	<b>74.13%</b>
<b>Net Operating Income</b>	<b>\$ 245,032.11</b>	<b>\$ 4,122.84</b>	<b>\$ 243,554.45</b>	<b>6007.44%</b>
Other Income	\$ -		\$ -	
Other Miscellaneous Income	\$ 2,766.48	\$ -	\$ 2,766.48	
Reimbursed Expenses	\$ -	\$ -	\$ -	
<b>Total Other Income</b>	<b>\$ 2,766.48</b>	<b>\$ -</b>	<b>\$ 2,766.48</b>	
Other Expenses	\$ -		\$ -	
Miscellaneous	\$ -	\$ -	\$ -	
<b>Total Other Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Net Other Income</b>	<b>\$ 2,766.48</b>	<b>\$ -</b>	<b>\$ 2,766.48</b>	
<b>Net Income</b>	<b>\$ 247,798.59</b>	<b>\$ 4,122.84</b>	<b>\$ 246,320.93</b>	<b>6074.55%</b>

# Board of Directors

## Friends of Fort DuPont, Inc.



### **Michael Lutz, Interim-Chair and Treasurer**

Michael Lutz is employed as the Vice President of Avalere Health supporting clients serving members in Medicare, Medicaid, and commercial health programs. He applies his background in health plan operations and strategy to help customers anticipate and implement changes in federal and state regulations to ensure program compliance and operational efficiency as well as design new care programs. Michael has special expertise in Medicare Advantage, Medicaid Managed Care, Medicare Part D, and behavioral health programs. Michael has provided direct consulting support to multiple state governments, the U.S. Department of Health and Human Services (HHS), the Centers for Medicare and Medicaid Services (CMS), Department of Commerce, Department of Treasury, and the United Kingdom's National Health Services (NHS).

Michael has an MBA in risk management and insurance from Temple University's Fox School of Business and a BA in economics from Dickinson College. Michael also has a passion for community and urban planning, and social philanthropy. He previously served on the Board of Directors for the Carbon/Tamaqua (PA) chapter of the American Cancer Society.

**\*\*\*\*Please find the full draft audit on Page 9 of the  
FDRPC Finance and Audit Committee Minutes of  
March 28, 2025, included in this packet.\*\*\*\***



## Executive Director Monthly Report

For the period March 1, 2025, to March 31, 2025

The meeting of the Board of Directors is scheduled for April 9, 2025, at 9:30 a.m. at the Delaware City Fire Hall.

### Branch Canal Revetment

- Status of Permits -
  - USACE Section 408 permit: Permit has been issued from US Army Corps of Engineers.
  - DNREC: Sub-aqueous permit: Issued by DNREC on January 22, 2025.
  - DNREC: Stormwater and Sediment Management: Approval obtained from DNREC in 2021, with extension issued in July 2023.
  - FEMA: Revised grant award pending approval from DEMA/FEMA. Request for Information from FEMA received and response date from FDRPC of February 15, 2025, was met with all materials submitted.
  - The revised budget has been approved by FEMA. The revised award amount is \$1.6M.
  - The construction schedule is now being prepared by Verdantas.

**Draft Audit for FY 24 received.** BLS will present the audit findings to the full Board of Directors at the April 9, 2025, meeting.

### Capital Projects

- **Marina Village.** A meeting was held with DNREC State Parks on August 5, 2024. FDRPC accepted that Section 106 (of the National Historic Preservation Act) review would yield a finding of 'Adverse Effect'. The next step would be to gather a list of the

cultural resources affected and identify how the effect was addressed and/or how it could be mitigated. DNREC State Parks was to provide a draft scope of work and a list of documentation previously gathered by DNREC for this review. The Cultural Resources Unit for DNREC provided the scope of work for this on September 12, 2024. The list of previously gathered documentation was provided by DNREC State Parks on November 1, 2024.

- a. On October 30, 2024, FDRPC met with State Parks lead Taylor Reynolds, and Kerri Barile Tambs and Bill Liebknecht, both with Dovetail Cultural Resources Group. Reynolds recommended FDRPC consider contracting with a third-party cultural resources consultant to guide the Section 106 consultation (which supports the Section 6f protection issue). Dovetail submitted a proposal for the work for \$10,989. FDRPC has accepted the proposal and executed a contract with Dovetail.
  - b. A kick-off meeting with Dovetail Cultural Resources was held on December 19, 2025. Dovetail has completed their research and on-site visits. The draft report is anticipated on or before March 15, 2025.
  - c. The final report has been reviewed and has been released to DNREC.
- **Bio Basins.** Bio Basin #5 awaits plant material. Bio Basin #4 is underway again with minor excavation beginning the week of March 31-April 4. Punch lists for corrections to Bio Basins #2 and #3 have been issued; as built drawings were compared against approved plans and noted inconsistencies.
  - **Old Battery Lane (OU-6).**
    - The Environmental Covenant was recorded with New Castle County on November 21, 2023.
    - The Certificate of Completion of Remedy (COCR) was issued by DNREC on January 23, 2024, and recorded on January 30, 2024.
    - The Sediment and Stormwater Permit was issued by DNREC on January 30, 2024.
    - Brady Lane project.
    - This project will bring sewer and water online for the two duplexes completed by FDRPC in 2022.
    - The project resides inside the boundaries for OU-8.
    - The project was successfully bid on, and an award has been made to A-Del.
    - The pre-construction meeting was held June 8, 2024, with representatives of DNREC, A-Del, and FDRPC.
    - Utility identification and marking has occurred on the construction in advance of environmental controls. An unexpected delay due to the discovery of previously unknown utilities in the area. FDRPC has contracted for additional identification and marking.
    - An inspection of the site was conducted by DNREC on July 30, 2024, and the site meets requirements.

- This site is now under full construction. Water and sewer lines are being installed and the base for new sidewalks along the north side of Old Battery Lane has been installed. Additional utility work related to electric and tree removal has been completed.
  - The connection to the Artesian water service will occur on February 14, 2025 (weather permitting). The delay was due to the lack of adequate infrastructure in the water system on the Fort DuPont campus; Artesian Water was unable to shut off service to the segment for Old Battery Lane without risking shutting off the entire campus for an extended period. Artesian recommended an insertion valve to handle this infrastructure deficiency, with the full cost of the change order (\$38,000+) to be paid by FDRPC (as the developer).
  - The new infrastructure to the water system has been installed and the water connections to the Old Battery Lane duplexes were completed on March 5, 2025.
  - All water and sanitary systems are in place and operational. Sidewalks were completed on March 31, 2025. Grading and sod installation are expected to be completed by April 4.
  - An inspection for a Certificate of Occupancy is scheduled for April 3, 2025.
- **Archives Building (OU-10)**
    - The Environmental Covenant was recorded with New Castle County on February 2, 2024.
    - The Certificate of Completion of Remedy (COCR) was issued by DNREC on May 2, 2024.
    - FDRPC has finished removing the wells and submitted the necessary paperwork to DNREC for approval.
    - The Sediment and Stormwater Permit was issued by DNREC on January 30, 2024.
    - Project is dependent on funding.
- **Theater**
    - Tevebaugh Architects has completed the on-site scanning of the theater and is now creating the 3-D model for planning. Tevebaugh has also polled the board of the Friends of Fort DuPont to gain an understanding of what type of programming and uses will be desired for the theater. This type of engagement will also include members of the public.

## **Operations**

- **Real estate update.**
  - Real Estate for sale:
  - The offer on 1311 Officers Row was approved by the Board of Directors at the February 12, 2025, meeting. Closing is scheduled for April 3, 2025.



- Leasing, as of March 31, 2025:
  - All properties are at 100% occupancy.
- **Friends of Fort DuPont.** The Board of Directors of the Friends of Fort DuPont met on March 20, 2025. Elected to serve on the board were Tom Shea, Kelli Rappa, and Jordan Resh. The next meeting of the board will be on April 17, 2025.
- **FOIA Officer.** There were no FOIA requests received during March 2025.

## Other

- A request for funding to the **Capital Improvement Committee (Bond Bill)** was made by Chair John McMahan and Executive Director Tim Slavin. Speaking in support of the FDRPC's request were board member and local small business owner Winvenia Graham, and Interim President of the Friends of Fort DuPont (and Fort DuPont resident) Michael Lutz.
- **Delaware City DDD expansion:** FDRPC staff is working on new maps which would allow additional acreage from the DDD to be included in the Old Battery Lane area of the campus. Approval for this additional acreage will be sought through the Delaware State Housing Authority (DSHA) and the Office of State Planning (OSP).
- Tim Slavin spoke at the **Committee of 100** March 2025 networking and panel discussion. Other panelists included Logan Herring of Reach Riverside and Brett Sadler of the Claymont Renaissance Development Corporation.

**FORT DUPONT REDEVELOPMENT AND PRESERVATION CORPORATION**  
**EXECUTIVE COMMITTEE MEETING**

The Fort DuPont Redevelopment and Preservation Corporation (FDRPC) Executive Committee meeting was held January 27, 2025, via Zoom with the anchor location at the FDRPC office at 260 Old Elm Avenue, Delaware City, Delaware with Chair John McMahon presiding.

**CALL TO ORDER**

Chair McMahon called the FDRPC Executive Committee meeting to order at 9:32 a.m.

**COMMITTEE MEMBERS PRESENT**

Ms. Ruth Ann Miller (Controller General of the State of Delaware)

Ms. Wendy Rogers (Resident of Fort DuPont)

Mr. Bert Scoglietti (FDRPC Treasurer)

Dr. Courtney Stewart (Office of Management and Budget) (arrived at 9:45 a.m.)

**COMMITTEE MEMBERS ABSENT**

None

**STAFF MEMBERS PRESENT**

Mr. Tim Slavin, FDRPC Executive Director

Ms. Janice Moturi, FDRPC Deputy Director/Controller

Mr. Richard Forsten, Saul Ewing Arnstein and Lehr LLP

Ms. Pam Scott, Saul Ewing Arnstein and Lehr LLP

**OTHERS PRESENT**

None

**APPROVAL OF MINUTES – FDRPC EXECUTIVE COMMITTEE MEETING OF NOVEMBER 25, 2024**

**Mr. Scoglietti moved for approval of the November 25, 2024, FDRPC Executive Committee meeting minutes. The motion was seconded by Ms. Rogers and unanimously carried.**

**STATUS ON KEY PROJECTS**

Mr. Tim Slavin, Executive Director of the FDRPC, provided updates on the following key projects:

**Old Battery Lane Connections and Duplexes**

Artesian is determining how to draw down water service in this area without disrupting the entire campus, including the Canal District. While the required shutdown window is small, we would like to avoid any service interruption.

The issue stems from old infrastructure, one main line serves the entire campus, never having been subdivided. While we have all necessary parts and permits, this is the final step to provide water to the duplexes, which are otherwise ready.

The matter has been escalated through Artesian's government relations team. Following a meeting last week, it appears we may need a brief (three to four-hour) campus-wide water shutdown to complete the work.

**Bioretention Basins**

Bio Basin #5 – Nearly complete. Planting will be done in spring when the weather permits. Inspection and approval from DNREC are required.

Bio Basin #4 – Under redesign and reapproval due to DNREC's concerns with the PERC test results. The issue is minor but still requires redesign.

Bio Basin #3 – DNREC raised concerns about the height of one outlet during inspection. We believe they overlooked an approved field change. They compared as-builts to plans but missed site adjustments made with their approval. The issue is being addressed.

**DNREC Invoice**

On January 16th, we received a \$136,646 invoice from DNREC for oversight services related to the brownfield grant we received from them, and they managed for us. The invoice covers work performed from August 2015 to June 2023—nine years of charges we had not seen before.

The invoice states that payment is due within 30 days or legal action may follow. A meeting with DNREC has been scheduled for the following afternoon to clarify the situation.

Their letter refers to an agreement between DNREC and Brandywine Realty LLC, which seems like a possible typo. It should probably reference DNREC and FDRPC, and they may have sent similar letters to multiple grant recipients. Staff will follow up on this.

**Revetment Subaqueous Permit**

On January 23, 2025, FDRPC received confirmation from DNREC that the subaqueous permit for the revetment project had been issued, with all paperwork acknowledged. However, two hours later, FDRPC's engineers informed DNREC that the permit was based on an older set of plans, while the updated plans were still awaiting DNREC's review. We are now on hold as DNREC determines whether the permit process must go through another public hearing.

**Nation Park Service Grant Application - Chapel**

A \$450,000 grant application was submitted to the National Park Service's Saving America's Treasures Program for the chapel building fit-out on behalf of FDRPC. Some grants go through the corporation, while others are handled by the Friends Group to utilize its 501(c)(3) status. The chapel building has a full set of design drawings and is ready to go as soon as we get funding for it.

**Theater Update**

We have contracted Tevebaugh Architecture in Wilmington to conduct a feasibility study for the theater. Last week, they began 3D laser scanning the building and are expected to return this week.

This study will provide a schematic design outlining the building's capacity and functions, renderings of potential designs, a rough cost estimate, and a projected timeline for completion. It serves as the first step in gathering the necessary information to seek private funding.

The Friends of Fort DuPont have been actively fundraising, securing nearly \$4,000 in private donations from individuals and corporations through a year-end appeal, with some responses still pending. They have also applied for grant-in-aid consideration for next year. Additionally, we will submit applications to the Delaware Preservation Fund in February on behalf of the Friends to help offset costs for a minor part of the chapel building.

### **The Friends of Fort DuPont**

The Friends of Fort DuPont have brought on an intern from the University of Delaware during the intercession to help with website development for the Friends. They will be launching their web presence shortly. The Board is still recruiting members if anyone is interested in being considered.

### **Old Battery Lane Sidewalks**

The FDRPC is responsible for paving the sidewalks in front of the two duplex units. The contractor, A-Del, mistakenly formed the entire length of the sidewalk on Old Battery Lane before realizing the error. They have agreed to cover the cost of the forms.

Once the weather permits, A-Del will pour the concrete for the two sidewalks. Completing the entire street's sidewalk would incur an additional \$44,000. Discussions with the Delaware City mayor have resulted in an agreement in principle for the city to fund the remaining work using designated pedestrian improvement funds.

**By unanimous consent, the Status on Key Projects was accepted.**

### **EXECUTIVE SESSION**

**Mr. Scoglietti moved to recess into executive session pursuant to 29 Del. C. §10004(b)(2) Preliminary discussions on site acquisitions for any publicly funded capital improvements, or sales or leases of real property and §10004(b)(4) Strategy sessions, including those involving legal advice or opinion from an attorney-at-law, with respect to collective bargaining or pending or potential litigation. The motion was seconded by Ms. Rogers and unanimously carried.**

The meeting recessed at 9:42 a.m. and reconvened at 10:11 a.m.

### **ACTIONS TO BE VOTED UPON FROM THE EXECUTIVE SESSION**

**Dr. Stewart moved to proceed with the Hansen project to contract. The motion was seconded by Mr. Scoglietti and unanimously carried.**

### **NEXT MEETING DATE**

The next meeting is scheduled for February 24, 2025, at 9:30 a.m.

### **ADJOURNMENT**

**Mr. Scoglietti moved for adjournment, seconded by Dr. Stewart and unanimously carried.**

**The meeting adjourned at 10:12 a.m.**

APPROVED: February 24, 2025



**Fort DuPont Redevelopment and Preservation Corporation  
Finance and Audit Committee**

**March 28, 2025 - 3:00 p.m.**

Anchor location:

Fort DuPont Redevelopment and Preservation Corporation Office  
260 Old Elm Avenue  
Delaware City DE 19706

Link: <https://us06web.zoom.us/j/84209583109?pwd=TuhjN6gYmk4i3dLSQ4TEnb8P76byTB.1>

Meeting ID: **842 0958 3109**

Passcode: **387403**

**AGENDA**

1. Call to Order
2. Roll Call
3. Approval of Minutes - FDRPC Finance and Audit Committee Meeting of January 17, 2024
4. Update – Banking Request for Proposals (RFP)
5. Monthly Financial Report
  - a. State Appropriation/Sales/Other Revenues
  - b. Upcoming Large Expenditures
  - c. Cash Flow
  - d. Balances
6. Next Meeting Date: April 14, 2025 at 4:00 p.m.
7. Adjournment

*Please note: Pursuant to 29 Del. C 10004(e)(2), this Agenda may be changed to include additional items including executive sessions or to delete items that arise at the time of the meeting.*

*Potential executive session pursuant to 29 Del. C. 10004(b)(9) ("Personnel matters in which the names, competency and abilities of individuals employees...are discussed.")*

*Potential executive session pursuant to 29 Del. C. 10004(b)(2) ("discussions regarding sales or leases of real property) and 29 Del C. 10004 (b)(6) (discussion of the content of documents, excluded from the definition of "public record," where such discussion may disclose the contents of such documents).*

*Potential executive session pursuant to 29 Del. C. 1004 (b)(4) ("Strategy sessions, including those involving legal advice or opinion from an attorney-at-law...") and 29 Del. C. 10004(b)(6) (discussion of the contents of documents, excluded from the definition of "public record," where such discussion may disclose the contents of such documents.*

**FORT DUPONT REDEVELOPMENT AND PRESERVATION CORPORATION**  
**FINANCE AND AUDIT COMMITTEE**

The FDRPC Finance and Audit Committee meeting was held on January 17, 2025, at 3:00 p.m. via Zoom with the anchor location at the FDRPC Office at 260 Old Elm Avenue, Delaware City, Delaware, with Chair Michael Graci presiding.

**BOARD MEMBERS PRESENT**

Dr. Courtney Stewart (Office of Management and Budget)

Mr. Bert Scoglietti (FDRPC Treasurer)

Mrs. Ruth Ann Miller (Controller General of the State of Delaware)

Mike Graci- Chair

**BOARD MEMBERS ABSENT**

**STAFF MEMBERS PRESENT**

Tim Slavin

Janice Moturi

**OTHERS PRESENT**

\*

**APPROVAL OF MINUTES – FDRPC FINANCE AND AUDIT COMMITTEE MEETING OF January 17, 2025**

Bert Moved for approval of the FDRPC Finance and Audit Committee meeting minutes of January 17, 2025, The motion was seconded by RuthAnn and unanimously carried.

**NEW BUSINESS**

1. Monthly Financial Report - January
  - a. State Appropriation/Sales/Other Revenues
  - b. Upcoming Large Expenditures
  - c. Cash Flow
  - d. Balances
2. Capital Projects Update
3. FY 24 Audit
4. Banking Request for Proposals
5. Future Financing Options- banks outreach (PNC, WSFS, Applied Bank, TD bank, Chase, Del-One and Bank of America)

**OLD BUSINESS**

None

**RECESS INTO EXECUTIVE SESSION - \*REASON FOR EXECUTIVE SESSION**

Banking RFP



**Executive Session**

Recommendation for future banking needs

**RECONVENE**

There will be an executive session

**POTENTIAL ACTION TO BE VOTED UPON FROM EXECUTIVE SESSIONES**

Recommendation for future Banking

**NEXT MEETING DATE**

The next meeting is scheduled for April 14, 2025, at 4:00 p.m.

**ADJOURNMENT**

Bert moved for adjournment, seconded by Courtney and unanimously carried.

Meeting Adjourned at 3:35 p.m.

APPROVED: 03/28/2025

**Fort DuPont Redevelopment and Preservation Corporation**  
**Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L**  
**July 2024 - June 2025**

January 2025 Financials

	Actual	Budget	over Budget	% of Budget
Income	\$ -	\$ -	\$ -	
4010 State Appropriation	\$ 2,150,000.00	\$ 2,250,000.00	\$ (100,000.00)	95.56%
4025 Operations Funding	\$ -			
4100 Rental Income Residential	\$ 167,034.76	\$ 218,221.29	\$ (51,186.53)	76.54%
4101 Old Battery Lane Duplexes	\$ -	\$ 80,000.00	\$ (80,000.00)	0.00%
4101 Commercial DNREC	\$ -	\$ 10,500.00	\$ (10,500.00)	0.00%
4100 Garden Plot Rental	\$ -	\$ 1,050.00	\$ (1,050.00)	0.00%
4100 Commercial OMB	\$ -	\$ 9,315.00	\$ (9,315.00)	0.00%
4100-S Storage	\$ (100.00)			
4110 SPECIAL EVENT REVENUE	\$ 4,000.00	\$ 5,600.00	\$ (1,600.00)	71.43%
4111 Misc Events	\$ -	\$ -	\$ -	
<b>Total 4110 SPECIAL EVENT REVENUE</b>	<b>\$ 4,000.00</b>	<b>\$ 5,600.00</b>	<b>\$ (1,600.00)</b>	<b>71.43%</b>
4130 CAM REVENUE	\$ -	\$ -	\$ -	
4131 Lawncare - CAM (State Tenants)	\$ -	\$ 16,040.00	\$ (16,040.00)	0.00%
4132 Snow/Ice - CAM (State Tenants)	\$ -	\$ 25,112.00	\$ (25,112.00)	0.00%
<b>Total 4130 CAM REVENUE</b>	<b>\$ -</b>	<b>\$ 41,152.00</b>	<b>\$ (41,152.00)</b>	<b>0.00%</b>
4150 TENANT REIMBURSEMENTS	\$ -	\$ -	\$ -	
4151 Utility Reimbursements	\$ 166,650.49	\$ 133,776.00	\$ 32,874.49	124.57%
<b>Total 4150 TENANT REIMBURSEMENTS</b>	<b>\$ 166,650.49</b>	<b>\$ 133,776.00</b>	<b>\$ 32,874.49</b>	<b>124.57%</b>
<b>Total 4100 RENTAL INCOME</b>	<b>\$ 337,585.25</b>	<b>\$ 499,614.29</b>	<b>\$ (162,029.04)</b>	<b>67.57%</b>
4200 REAL ESTATE SALES	\$ -	\$ 125,000.00	\$ (125,000.00)	0.00%
4500 HTC CREDITS	\$ -	\$ 188,000.00	\$ (188,000.00)	0.00%
Gain on Sale of Equipment	\$ (1,350.00)			
<b>Total Income</b>	<b>\$ 2,486,235.25</b>	<b>\$ 3,062,614.29</b>	<b>\$ (576,379.04)</b>	<b>81.18%</b>
Cost of Goods Sold	\$ -	\$ -	\$ -	
5000 *Cost of Goods Sold	\$ -			
<b>Total Cost of Goods Sold</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Gross Profit</b>	<b>\$ 2,486,235.25</b>	<b>\$ 3,062,614.29</b>	<b>\$ (576,379.04)</b>	<b>81.18%</b>

## January 2025 Financials

**Expenses**

	Actual	Budget	over Budget	% of Budget
\$ - \$ - \$ -				
6030 Bank Charges	\$ 86.00	\$ 900.00	\$ (814.00)	9.56%
6400 Building Improvements{77}	\$ -			
6409c 09c Painting-Interior	\$ -	\$ -	\$ -	
6417 Supplies & Materials	\$ -	\$ -	\$ -	
6456 Permitting	\$ -	\$ -	\$ -	
<b>Total 6400 Building Improvements{77}</b>	<b>\$ -</b>			
6460 ENVIRONMENTAL	\$ -	\$ 118,000.00	\$ (118,000.00)	0.00%
6464 Soil Analysis	\$ 8,420.50	\$ -	\$ 8,420.50	
<b>Total 6460 ENVIRONMENTAL</b>	<b>\$ 8,420.50</b>	<b>\$ 118,000.00</b>	<b>\$ (109,579.50)</b>	<b>7.14%</b>
6480 SPECIAL EVENT EXPENSES	\$ 956.39	\$ 6,000.00	\$ (5,043.61)	15.94%
6486 Pints & Pumpkins	\$ 3,038.44			
6487 Family Movie Night	\$ 1,619.61			
<b>Total 6480 SPECIAL EVENT EXPENSES</b>	<b>\$ 5,614.44</b>			
6500 PROFESSIONAL FEES	\$ 2,600.00	\$ 59,285.18	\$ (56,685.18)	4.39%
6501 Clerical	\$ 2,947.60			
6505 Prof Fees - Engineering	\$ -	\$ 183,000.00	\$ (183,000.00)	0.00%
6505-02 Master Planning	\$ -			
<b>Total 6505 Prof Fees - Engineering</b>	<b>\$ -</b>			
6505-10 Living Shoreline	\$ 7,514.50			
6515 Prof Fees - Architectural	\$ -	\$ 1,600.00	\$ (1,600.00)	0.00%
6505-20 Branch Canal	\$ 13,623.50			
6520R Prof Fees - Legal	\$ 29,156.58	\$ 200,000.00	\$ (170,843.42)	14.58%
6525R Prof Fees - Accounting	\$ 34,975.00	\$ 51,500.00	\$ (16,525.00)	67.91%
6545 Roadways/Utilities	\$ -	\$ -	\$ -	
<b>Total 6500 PROFESSIONAL FEES</b>	<b>\$ 85,269.58</b>	<b>\$ 495,385.18</b>	<b>\$ (410,115.60)</b>	<b>17.21%</b>
6535 PERMITTING	\$ 390.00	\$ 8,300.00	\$ (7,910.00)	4.70%
6600R FEES - OTHER	\$ 2,500.00	\$ -	\$ 2,500.00	
6601 Rotary	\$ 1,115.00			
6610 Bank Fees	\$ 165.82	\$ 1,000.00	\$ (834.18)	16.58%
6625 Bank Charges	\$ -	\$ -	\$ -	
6627 Applied Bank Fees	\$ -	\$ 9,000.00	\$ (9,000.00)	0.00%
<b>Total 6625 Bank Charges</b>	<b>\$ -</b>	<b>\$ 9,000.00</b>	<b>\$ (9,000.00)</b>	<b>0.00%</b>
6631 Del City Rental Tax	\$ -	\$ 3,988.68	\$ (3,988.68)	0.00%
<b>Total 6600R FEES - OTHER</b>	<b>\$ 3,780.82</b>	<b>\$ 13,988.68</b>	<b>\$ (10,207.86)</b>	<b>27.03%</b>
6700 IMPROVEMENTS	\$ 11,005.54	\$ 700,000.00	\$ (688,994.46)	1.57%
6709 Building 24-FDRPC Office	\$ 2,340.00			
6710 Improvements: Batteries	\$ 5,798.75			
6713 Building 55 Chapel	\$ 13,440.39			
6716 Canal District	\$ 29,772.20	\$ -	\$ 29,772.20	
6716.30 Roads/Utilities		\$ -	\$ -	
6720 Old Elm	\$ 1,015.00	\$ -	\$ 1,015.00	
6721 Roundabout		\$ -	\$ -	
6724 Marina	\$ 56,582.83	\$ -	\$ 56,582.83	
6729 Signage	\$ 384.75			
6734 Building 23-Band Barracks	\$ 6,422.42			
6737 Building 68-Warehouse	\$ 78,472.66	\$ -	\$ 78,472.66	
6738-01 Building 26		\$ -	\$ -	
6738-02 Building 27	\$ 239,750.00	\$ -	\$ 239,750.00	
6741 Building 30-Stable		\$ -	\$ -	

## January 2025 Financials

	Actual	Budget	over Budget	% of Budget
6744 Maintenance Shop	\$ 2,310.05			
6747 Building 19	\$ 2,100.00			
6748 Building 52-Tilton	\$ 6,112.75	\$ -	\$ 6,112.75	
6749 Pump House	\$ 8,757.00			
6770 DNREC Maintenance Bldg.		\$ -	\$ -	
6773 Bio Basins	\$ 366,104.50			
6774 Pavilion	\$ 3,600.00			
<b>Total 6700 IMPROVEMENTS</b>	<b>\$ 833,968.84</b>	<b>\$ 700,000.00</b>	<b>\$ 133,968.84</b>	<b>119.14%</b>
6800 SITE UTILITIES	\$ 17,000.00	\$ -	\$ 17,000.00	
6810 Electric	\$ 124,186.52	\$ 212,776.00	\$ (88,589.48)	58.36%
6815 Gas	\$ 10,852.86	\$ 4,000.00	\$ 6,852.86	271.32%
6820 Water	\$ 6,913.50	\$ 14,000.00	\$ (7,086.50)	49.38%
6825 Sewer	\$ 7,775.89	\$ 12,000.00	\$ (4,224.11)	64.80%
6830 Phone/Internet	\$ 334.75			
6835 Trash	\$ 1,605.00	\$ 4,000.00	\$ (2,395.00)	40.13%
<b>Total 6800 SITE UTILITIES</b>	<b>\$ 168,668.52</b>	<b>\$ 246,776.00</b>	<b>\$ (78,107.48)</b>	<b>68.35%</b>
7000 OPERATING EXPENSES	\$ 4,328.73	\$ -	\$ 4,328.73	
7009 Computer Support	\$ 9,677.06	\$ 6,000.00	\$ 3,677.06	161.28%
7010 Office Supplies	\$ 7,652.83	\$ 15,500.00	\$ (7,847.17)	49.37%
7015 Taxes & Licenses	\$ 75.00	\$ 300.00	\$ (225.00)	25.00%
7020 Travel	\$ 2,037.21	\$ 5,000.00	\$ (2,962.79)	40.74%
7025 Meals and Entertainment	\$ 827.40			
7030 Utilities - Office	\$ 20,396.31	\$ 14,076.00	\$ 6,320.31	144.90%
7035 Phone/Internet - Office	\$ -	\$ 3,600.00	\$ (3,600.00)	0.00%
7040 Repairs & Maintenance	\$ -	\$ 6,000.00	\$ (6,000.00)	0.00%
7051 Uniforms	\$ 3,097.27	\$ 3,000.00	\$ 97.27	103.24%
<b>Total 7000 OPERATING EXPENSES</b>	<b>\$ 48,091.81</b>	<b>\$ 53,476.00</b>	<b>\$ (5,384.19)</b>	<b>89.93%</b>
7100 COMMON AREA MAINTENANCE	\$ 19,257.00	\$ 25,000.00	\$ (5,743.00)	77.03%
7105 Lawn Care	\$ 73,200.00	\$ 114,000.00	\$ (40,800.00)	64.21%
7110 Storm Water Management	\$ -	\$ 3,100.00	\$ (3,100.00)	0.00%
7115 Pest Control	\$ 900.00	\$ 1,700.00	\$ (800.00)	52.94%
7120 Fire & Security Monitoring	\$ 2,451.00	\$ 4,600.00	\$ (2,149.00)	53.28%
7125 Snow & Ice Removal	\$ 16,224.00	\$ 10,000.00	\$ 6,224.00	162.24%
7130 Building Repairs & Maintenance	\$ -	\$ 2,500.00	\$ (2,500.00)	0.00%
7140 Landscaping Maintenance	\$ 42,679.41	\$ 73,000.00	\$ (30,320.59)	58.46%
7141 Auto	\$ 7,164.05	\$ 5,000.00	\$ 2,164.05	143.28%
7145 Equipment Expense	\$ 2,755.00	\$ 15,000.00	\$ (12,245.00)	18.37%
7146 Supplies	\$ 141.30			
7830 Utilities	\$ 2,122.48	\$ 20,000.00	\$ (17,877.52)	10.61%
<b>Total 7100 COMMON AREA MAINTENANCE</b>	<b>\$ 166,894.24</b>	<b>\$ 273,900.00</b>	<b>\$ (107,005.76)</b>	<b>60.93%</b>
7200 DEBT EXPENSE	\$ -	\$ -	\$ -	
7205 P & I - Applied Bank 810	\$ 39,342.48			
7206 P & I - Applied 0380	\$ 42,044.45			
7210 DMHEF Repayment	\$ 3,472.41			
7225 DEBT EXPENSE WSFS LOAN	\$ -	\$ -	\$ -	
<b>Total 7200 DEBT EXPENSE</b>	<b>\$ 84,859.34</b>	<b>\$ 134,586.00</b>	<b>\$ (49,726.66)</b>	<b>63.05%</b>
7300 Depreciation Expense	\$ -	\$ -	\$ -	
7500 MARKETING EXPENSES	\$ 24,986.54	\$ 42,000.00	\$ (17,013.46)	59.49%
7510 Advertising & Promotion	\$ -	\$ -	\$ -	
7550 Website & social media	\$ -	\$ -	\$ -	
7555 Marketing - Other	\$ -	\$ -	\$ -	
<b>Total 7500 MARKETING EXPENSES</b>	<b>\$ 24,986.54</b>	<b>\$ 42,000.00</b>	<b>\$ (17,013.46)</b>	<b>59.49%</b>

## January 2025 Financials

	Actual	Budget	over Budget	% of Budget
7700 PAYROLL EXPENDITURES	\$ -	\$ -	\$ -	
7710 401k	\$ 3,782.94	\$ 17,500.00	\$ (13,717.06)	21.62%
7720 Employee Benefits - Health	\$ 91,808.81	\$ 80,528.40	\$ 11,280.41	114.01%
7721 Employee Benefits - Dental	\$ (738.93)	\$ 9,408.06	\$ (830.93)	-803.18%
7722 Employee Benefits - Vision	\$ 595.70		\$ (425.50)	58.33%
7723 Employee Benefits - FSA	\$ 710.00			
7724 Employee Benefits - STD/LTD	\$ 2,950.21			
7725 Employee Benefits - Ancillary	\$ 1,809.21			
7730 Payroll Tax Expense	\$ 27,778.38	\$ 41,335.00	\$ (13,556.62)	67.20%
7740 Salaries & Wages	\$ 362,181.07	\$ 646,727.13	\$ (284,546.06)	56.00%
7750 Payroll Service Fees	\$ 1,453.20	\$ 2,627.44	\$ (1,174.24)	55.31%
<b>Total 7700 PAYROLL EXPENDITURES</b>	<b>\$ 492,330.59</b>	<b>\$ 798,126.03</b>	<b>\$ (305,795.44)</b>	<b>61.69%</b>
7850 INSURANCE	\$ 8,201.96	\$ 135,249.93	\$ (127,047.97)	6.06%
7851 General Liability	\$ 11,396.95	\$ -	\$ 11,396.95	
7852 Flood Insurance	\$ 6,181.00	\$ -	\$ 6,181.00	
7853 Property	\$ 82,328.13	\$ -	\$ 82,328.13	
7855 Workers Comp Insurance	\$ 5,526.00	\$ -	\$ 5,526.00	
7856 Auto	\$ 8,992.00	\$ -	\$ 8,992.00	
7857 D & O/ E&O Insurance	\$ 8,367.80	\$ -	\$ 8,367.80	
<b>Total 7850 INSURANCE</b>	<b>\$ 130,993.84</b>	<b>\$ 135,249.93</b>	<b>\$ (4,256.09)</b>	<b>96.85%</b>
Administrative Expenses	\$ -	\$ -	\$ -	
Legal Fees - Operating	\$ -	\$ -	\$ -	
Property Management & Other Expense	\$ 51,876.58			
7810 Bank Charges	\$ 20.00			
7880 Repair & Maintenance	\$ -	\$ -	\$ -	
7890 Payroll	\$ -	\$ -	\$ -	
7900 Security	\$ -	\$ -	\$ -	
7910 Supplies	\$ -	\$ -	\$ -	
<b>Total Property Management &amp; Other Expense</b>	<b>\$ 51,896.58</b>			
<b>Total Expenses</b>	<b>\$ 2,106,251.64</b>	<b>\$ 3,058,491.45</b>	<b>\$ (952,239.81)</b>	<b>68.87%</b>
<b>Net Operating Income</b>	<b>\$ 379,983.61</b>	<b>\$ 4,122.84</b>	<b>\$ 375,860.77</b>	<b>9216.55%</b>
Other Income	\$ -	\$ -	\$ -	
Other Miscellaneous Income	\$ 6,335.97			
Reimbursed Expenses	\$ -	\$ -	\$ -	
<b>Total Other Income</b>	<b>\$ 6,335.97</b>	<b>\$ -</b>	<b>\$ 6,335.97</b>	
Other Expenses	\$ -	\$ -	\$ -	
Miscellaneous	\$ -	\$ -	\$ -	
<b>Total Other Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Net Other Income</b>	<b>\$ 6,335.97</b>	<b>\$ 4,122.84</b>	<b>\$ 2,213.13</b>	<b>153.68%</b>
<b>Net Income</b>	<b>\$ 373,647.64</b>	<b>\$ 4,122.84</b>	<b>\$ 369,524.80</b>	<b>9062.87%</b>

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION  
(A Component Unit of the State of Delaware)**

**FINANCIAL STATEMENTS AND  
INDEPENDENT AUDITOR'S REPORT**

**JUNE 30, 2024 AND 2023**

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION  
(A Component Unit of the State of Delaware)  
TABLE OF CONTENTS  
JUNE 30, 2024**

	<u>Page No.</u>
<b>Independent Auditor's Report</b>	1
Management's Discussion and Analysis	5
Statements of Net Position	10
Statements of Revenue, Expenses, and Change in Net Position	11
Statements of Cash Flows	12
Notes to Financial Statements	14
<b>Supplementary Information</b>	
Schedules of Operating Expenses	26
Schedules of Capital Expenses	27



BELFINT • LYONS • SHUMAN  
Certified Public Accountants

---

[www.belfint.com](http://www.belfint.com)

---

*Independent Auditor's Report*

To the Board of Directors  
Fort DuPont Redevelopment and Preservation  
Corporation Delaware City, Delaware

***Qualified Opinion***

We have audited the accompanying financial statements of Fort DuPont Redevelopment and Preservation Corporation (a Component Unit of the State of Delaware) (the Organization) as of and for the years ended June 30, 2024 and 2023, and the related notes to the financial statements as listed in the table of contents.

In our opinion, except for the effects of the matter described in the *Basis for Qualified Opinion* section of our report, the financial statements referred to above present fairly, in all material respects, the financial position of Fort DuPont Redevelopment and Preservation Corporation, as of June 30, 2024 and 2023, and the changes in financial position and cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

***Basis for Qualified Opinion***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to the financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the Fort Dupont Redevelopment and Preservation Corporation and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

1011 Centre Road • Suite 310 | Wilmington • DE 19805 | Phone: 302.225.0600 | Fax: 302.225.0625

---

***Matter Giving Rise to the Qualified Opinion***

A Professional Service Corporation with Offices in Wilmington, Delaware and West Chester, Pennsylvania

Member of the American Institute of Certified Public Accountants • An Independent Member Firm of Prime Global



As described more fully in Note 1 to the financial statements, the Organization has recorded the buildings and improvements, originally donated by the State of Delaware at insured value, and the land, originally donated by the State of Delaware, at values assessed for property tax purposes. In our opinion, accounting principles generally accepted in the United States of America require that donated capital assets be recorded at acquisition value, which

To the Board of Directors  
Fort DuPont Redevelopment and Preservation

would change the assets, net position, and expenses of the Organization. The amount by which this departure affects the assets, net position, and expenses of the Organization has not been determined.

*Responsibilities of Management for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Fort Dupont Redevelopment Corporation's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may substantial doubt thereafter.

*Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

To the Board of Directors

Fort DuPont Redevelopment and Preservation

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Fort Dupont Redevelopment Corporation's internal control. Accordingly, no such opinion is expressed.

To the Board of Directors  
Fort DuPont Redevelopment and Preservation

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Fort Dupont Redevelopment Corporation's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

***Other Matters***

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, on pages 5 through 9 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Supplementary Information*

Our audit was conducted for the purpose of forming an opinion on the basic financial statements of the Fort DuPont Redevelopment and Preservation Corporation. The schedules of operating expenses and capital expenses are presented for the purposes of additional analysis and are not a

To the Board of Directors

Fort DuPont Redevelopment and Preservation

required part of the basic financial statements. The schedules of operating expenses and the schedule of capital expenses are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In

To the Board of Directors  
Fort DuPont Redevelopment and Preservation

our opinion, except for the effects on the supplementary information of the qualified opinion on the financial statements, as explained in the *Basis for Qualified Opinion* section of our report, the schedule of operating expenses and the schedule of capital expenses are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated February 14, 2025, on our consideration of the Fort DuPont Redevelopment and Preservation Corporation's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Fort DuPont Redevelopment and Preservation Corporation's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Fort DuPont Redevelopment and Preservation Corporation's internal control over financial reporting and compliance.

*Belfint, Lyons & Shuman, P.A.*

February 14, 2025  
Wilmington,  
Delaware

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**  
(A Component Unit of the State of Delaware)  
**MANAGEMENT'S DISCUSSION AND  
ANALYSIS JUNE 30, 2024**

As management of Fort DuPont Preservation and Redevelopment Corporation (the Organization), we offer readers of the Organization's basic financial statements this narrative overview and analysis of the financial activities of the Organization for the fiscal years ended June 30, 2024 and 2023. We encourage readers to consider the information presented here in conjunction with additional information detailed in the audited financial statements. Management's discussion and analysis includes the June 30, 2024, 2023, and 2022 results.

***Financial Highlights***

- The assets of the Organization exceeded its liabilities as of June 30, 2024, by \$57,296,382 (net position), as compared to \$57,815,898 as of June 30, 2023, and \$58,574,902 as of June 30, 2022. Included in this amount as of June 30, 2024, are net investment in capital assets of \$54,404,218 and unrestricted net position of \$2,892,164.
- The Organization's total net position decreased by \$519,516 during fiscal year 2024.

***Overview of the Financial Statements***

This Management's Discussion and Analysis is intended to serve as an introduction to the Organization's basic financial statements. The Organization's basic financial statements are comprised of four components: Statements of Net Position, Statements of Revenues, Expenses, and Changes in Net Position, Statements of Cash Flows, and Notes to the Financial Statements.

***The Statements of Net Position*** present information on all of the Organization's assets, including deferred outflow of resources (as applicable) and liabilities including deferred inflows of resources (as applicable), with the difference reported as Net Position. Over time, increases or decreases in Net Position, when read in conjunction with other data, may serve as a useful indicator of whether the financial position of the Organization is improving or deteriorating.

***The Statements of Revenues, Expenses, and Change in Net Position*** present information showing how the Organization's operations generated revenues and required expenses, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**

**(A Component Unit of the State of Delaware)**

statement for some items that will only result in cash flows in future fiscal periods (e.g., outstanding invoices).

*The Statements of Cash Flows* present information showing the Organization's cash receipts and payments during the fiscal period classified by principal sources and uses segregated into key elements.

*Notes to the Financial Statements* provide additional information that are essential to a full understanding of the data provided in the financial statements.



**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**  
(A Component Unit of the State of Delaware)  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**JUNE 30, 2024**

***Basis of Accounting***

The financial statements of the Organization are prepared on the accrual basis of accounting in conformity with U.S. Generally Accepted Accounting Principles (GAAP) applicable to governmental entities as prescribed by the Government Accounting Standards Board (GASB). The Organization is a component unit of the State of Delaware. The Organization's activities are financed and operated as an enterprise fund such that costs and expenses of providing services are recovered primarily through user charges.

***Financial Analysis***

As noted earlier, Net Position, when read in conjunction with other data, may serve over time as a useful indicator of the financial position of the Organization. The Organization's assets exceeded liabilities by \$57,296,382 at the close of fiscal year 2024 and \$57,815,898 at the close of fiscal year 2023.

**Statements of Net Position**

	<u><b>2024</b></u>	<u><b>2023</b></u>	<u><b>2022</b></u>
Current Assets	\$ 983,968	\$ 1,224,390	\$ 2,221,028
Non-Current Assets	2,191,818	2,202,348	2,210,393
Capital Assets	<u>55,870,889</u>	<u>56,445,963</u>	<u>56,265,076</u>
Total Assets	<u>\$ 59,046,675</u>	<u>\$ 59,872,701</u>	<u>\$ 60,696,497</u>
Current Liabilities	\$ 216,960	\$ 246,228	\$ 812,661
Non-Current Liabilities	<u>1,433,852</u>	<u>1,691,648</u>	<u>1,182,874</u>
Total Liabilities	<u>\$ 1,650,812</u>	<u>\$ 1,937,876</u>	<u>\$ 1,995,535</u>
Deferred Inflows	<u>\$ 99,481</u>	<u>\$ 118,927</u>	<u>\$ 126,060</u>
<b>NET POSITION</b>			
Invested in Capital Assets,			
Net of Related Debt	\$ 54,404,218	\$ 54,688,122	\$ 54,982,217
Unrestricted	<u>2,892,164</u>	<u>3,127,776</u>	<u>3,592,685</u>
<b>TOTAL NET POSITION</b>	<u>\$ 57,296,382</u>	<u>\$ 57,815,898</u>	<u>\$ 58,574,902</u>

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**  
(A Component Unit of the State of Delaware)  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**JUNE 30, 2024**

Net investment in capital assets constitutes 94.95% and 94.59% of the Organization's net position as of June 30, 2024 and 2023, respectively. The balance of net position \$2,892,164 and \$3,127,776 as of June 30, 2024 and 2023, respectively, represents unrestricted net position available for any Organization-related business use.

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**  
(A Component Unit of the State of Delaware)  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**JUNE 30, 2024**

*Organization Activities*

Organization activities decreased the net position by \$519,516 and \$759,004 during fiscal years 2024 and 2023, respectively. Key elements of this change are as follows:

**Changes in Net Position**

	<u>2024</u>	<u>2023</u>	<u>2022</u>
State Appropriations	\$ 2,257,000	\$ 2,875,000	\$ 3,625,000
Historic Preservation Tax Credits	-	-	127,461
Rental and Reimbursements Income	353,347	293,717	401,566
Lease Revenue	19,446	7,133	13,290
Interest Revenue from Lease	13,341	727	8,233
Special Events Income	7,300	6,350	5,700
Sales of Properties	<u>255,000</u>	<u>955,000</u>	<u>4,891,398</u>
 Total Revenue	 <u>2,905,434</u>	 <u>4,137,927</u>	 <u>9,072,648</u>
 Personnel Services	 748,141	 632,836	 697,829
Materials, Supplies, and Contractual Services	1,088,111	1,102,816	1,381,857
Cost of Sales of Properties	354,365	1,884,102	2,701,904
Depreciation	<u>1,099,165</u>	<u>1,154,478</u>	<u>1,154,478</u>
 Total Operating Expenses	 <u>3,289,782</u>	 <u>4,774,232</u>	 <u>5,936,068</u>
 Total Operating Income	 <u>(384,348)</u>	 <u>(636,305)</u>	 <u>3,136,580</u>
 Interest Expense	 <u>(153,138)</u>	 <u>(122,699)</u>	 <u>(64,066)</u>
 Gain on Sale of Equipment	 <u>17,970</u>	 <u>-</u>	 <u>-</u>
 Change in Net Position	 <u><u>\$ (519,516)</u></u>	 <u><u>\$ (759,004)</u></u>	 <u><u>\$ 3,072,514</u></u>

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**  
(A Component Unit of the State of Delaware)  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**JUNE 30, 2024**

***Revenue***

During fiscal year 2024, the Organization earned \$2,905,434 in total revenue. This is a decrease of \$1,232,493 or 29.79% from the operating revenue of \$4,137,927 earned in fiscal year 2023. This is due primarily to the decrease in sales of properties and in State Appropriations. During fiscal year 2023, total revenue decreased by \$4,934,721 or 54.39% from the total revenue earned in fiscal year 2022. This is due primarily to the decrease in sales of properties and in State Appropriations.

***Operating Expenses***

The Organization's operating expenses decreased to \$3,289,782 in fiscal year 2024 from \$4,774,232 in fiscal year 2023. Fiscal year 2024's operating expenses decreased due to the decrease in the cost of real estate sold as compared to fiscal year 2023. Materials, Supplies, and Contractual Services decreased to \$1,088,111 in fiscal year 2024 from \$1,102,816 in fiscal year 2023 due to a decrease in expenses related to building improvements. Fiscal year 2023 operating expenses decreased due to the decrease in the cost of real estate sold as compared to fiscal year 2022. Materials, Supplies, and Contractual Services decreased to \$1,102,816 in fiscal year 2023 from \$1,381,857 in fiscal year 2022 due to a decrease in expenses related to building improvements and marketing.

***Capital Asset and Debt***

Capital Assets - The Organization's total capital assets (net of accumulated depreciation) decreased from \$56,445,963 as of June 30, 2023, to \$55,870,889 as of June 30, 2024. This \$575,074 decrease, or 1.02%, relates to an increase in accumulated depreciation which offset an increase in construction in progress, and to the sale of improved capital assets for development.

The Organization's total capital assets (net of accumulated depreciation) increased from \$56,265,076 as of June 30, 2022, to \$56,445,963 as of June 30, 2023. This \$180,887 increase, or 0.32%, relates to an increase in construction in progress.

Long-Term Debt - At the end of the current fiscal year, the Organization had long-term debt

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**  
(A Component Unit of the State of Delaware)  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**JUNE 30, 2024**

outstanding of \$1,650,812. This is a decrease of \$287,064, or 14.81%, due to payments on a loan entered with Applied Bank in fiscal year 2021.

At the end of the prior fiscal year, the Organization had long-term debt outstanding of \$1,937,876. This is an decrease of \$57,659, or 2.89%, due to payments in excess of the draws on a loan entered with Applied Bank in fiscal year 2021.

The Organization accounts for its leases in accordance with GASB Statement No. 87 - *Leases*, which the Organization adopted in fiscal year 2022, retroactive to July 1, 2020.

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**  
(A Component Unit of the State of Delaware)  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**JUNE 30, 2024**

*Capital Asset and Debt - Continued*

Requests for Information - This financial report is designed to provide a general overview of the Fort DuPont Redevelopment and Preservation Corporation's finances to its stakeholders and other users of such information. Requests for copies of this report, questions concerning any of the information in this report should be addressed to Timothy Slavin, Executive Director, 260 Old Elm Avenue, PO Box 521, Delaware City, Delaware 19706.

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**  
**STATEMENTS OF NET POSITION**  
**YEARS ENDED JUNE 30, 2024 AND 2023**

	<u>2024</u>	<u>2023</u>
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash	\$ 926,321	\$ 956,523
Accounts Receivable	30,564	218,770
Leases Receivable - Current Portion	6,212	11,582
Accrued Interest Receivable	6,617	7,690
Security Deposits	-	12,400
Amounts Held by Agent	14,254	17,425
<b>TOTAL CURRENT ASSETS</b>	<u>983,968</u>	<u>1,224,390</u>
<b>NON-CURRENT ASSETS</b>		
Leases Receivable	91,818	102,348
Note Receivable	2,100,000	2,100,000
	<u>2,191,818</u>	<u>2,202,348</u>
<b>CAPITAL ASSETS</b>		
Land	3,263,112	3,268,627
Construction in Progress	11,060,249	10,538,137
Property Held for Development	7,558,139	7,558,139
Buildings	41,251,608	41,251,608
Land Improvements	585,520	585,520
Building Improvements	420,920	391,396
Equipment	236,214	291,289
Less: Accumulated Depreciation	(8,504,873)	(7,438,753)
<b>NET CAPITAL ASSETS</b>	<u>55,870,889</u>	<u>56,445,963</u>
<b>TOTAL NON-CURRENT ASSETS</b>	<u>58,062,707</u>	<u>58,648,311</u>
<b>TOTAL ASSETS</b>	<u><u>\$ 59,046,675</u></u>	<u><u>\$ 59,872,701</u></u>
<b>LIABILITIES AND NET POSITION</b>		
<b>CURRENT LIABILITIES</b>		
Accounts Payable	\$ 140,499	\$ 139,182
Accrued Liabilities	29,388	11,028
Security Deposits	-	12,400
Security Deposits Held by Agent	12,250	7,925
Prepaid Rent Held by Agent	2,004	9,500
Current Portion of Long-Term Debt	32,819	66,193
<b>TOTAL CURRENT LIABILITIES</b>	<u>216,960</u>	<u>246,228</u>
<b>LONG-TERM LIABILITY</b>		
Long-Term Debt, Net of Current Portion	1,433,852	1,691,648
<b>TOTAL LIABILITIES</b>	<u>1,650,812</u>	<u>1,937,876</u>
<b>DEFERRED INFLOWS</b>		
Deferred Inflows - Leases	<u>99,481</u>	<u>118,927</u>
<b>NET POSITION</b>		
Invested in Capital Assets, Net of Related Debt	54,404,218	54,688,122
Unrestricted Net Position	2,892,164	3,127,776
<b>TOTAL NET POSITION</b>	<u>57,296,382</u>	<u>57,815,898</u>
<b>TOTAL LIABILITIES AND NET POSITION</b>	<u><u>\$ 59,046,675</u></u>	<u><u>\$ 59,872,701</u></u>

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**  
**STATEMENTS OF REVENUE, EXPENSES, AND CHANGE IN NET POSITION**  
**YEARS ENDED JUNE 30, 2024 AND 2023**

	<u>2024</u>	<u>2023</u>
<b>REVENUE</b>		
State Appropriations	\$ 2,257,000	\$ 2,875,000
Historic Preservation Tax Credits	-	-
Rental and Reimbursements Income	353,347	293,717
Lease Revenue	19,446	7,133
Interest Revenue from Lease	13,341	727
Special Events Income	7,300	6,350
Sales of Properties	255,000	955,000
	<u>2,905,434</u>	<u>4,137,927</u>
<b>TOTAL REVENUE</b>		
	<u>2,905,434</u>	<u>4,137,927</u>
<b>OPERATING EXPENSES</b>		
Personnel Services	748,141	632,836
Materials, Supplies, and Contractual Services	1,088,111	1,102,816
Cost of Sales of Properties	354,365	1,884,102
Depreciation	1,099,165	1,154,478
	<u>3,289,782</u>	<u>4,774,232</u>
<b>TOTAL OPERATING EXPENSES</b>		
	<u>3,289,782</u>	<u>4,774,232</u>
<b>OPERATING INCOME (LOSS)</b>	<u>(384,348)</u>	<u>(636,305)</u>
<b>NON-OPERATING INCOME</b>		
Interest Expense	(153,138)	(122,699)
Gain on Sale of Equipment	17,970	-
	<u>(135,168)</u>	<u>(122,699)</u>
<b>TOTAL NON-OPERATING INCOME (LOSS)</b>		
	<u>(135,168)</u>	<u>(122,699)</u>
<b>CHANGE IN NET POSITION</b>	(519,516)	(759,004)
<b>NET POSITION - Beginning of Year</b>	<u>57,815,898</u>	<u>58,574,902</u>
<b>NET POSITION - End of Year</b>	<u>\$ 57,296,382</u>	<u>\$ 57,815,898</u>



**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION  
STATEMENTS OF CASH FLOWS  
YEARS ENDED JUNE 30, 2024 AND 2023**

	<u>2024</u>	<u>2023</u>
<b><u>CASH FLOWS FROM OPERATING ACTIVITIES</u></b>		
Appropriations and Tax Credits Received	\$ 2,257,000	\$ 2,875,000
Rent and Reimbursements Received	556,296	313,326
Cash Received from Special Events	7,300	6,350
Proceeds from the Sale of Properties	255,000	955,000
Earnest Deposits Disbursed	-	(50,000)
Security Deposits Received	-	7,925
Additions to Property and Equipment	(895,717)	(3,629,791)
Cash Paid to Suppliers	(1,073,203)	(1,195,332)
Cash Paid to Employees	<u>(748,141)</u>	<u>(632,836)</u>
<b>NET CASH FROM OPERATING ACTIVITIES</b>	<u>358,535</u>	<u>(1,350,359)</u>
<b><u>CASH FLOWS FROM INVESTING ACTIVITIES</u></b>		
Proceeds from the Sale of Equipment	<u>40,000</u>	<u>-</u>
<b>NET CASH FROM INVESTING ACTIVITIES</b>	<u>40,000</u>	<u>-</u>
<b><u>CASH FLOWS FROM FINANCING ACTIVITIES</u></b>		
Proceeds from Borrowings	-	545,911
Repayments of Long-Term Debt	(291,170)	(70,929)
Interest Paid	<u>(153,138)</u>	<u>(122,699)</u>
<b>NET CASH FROM FINANCING ACTIVITIES</b>	<u>(444,308)</u>	<u>352,283</u>
<b>NET CHANGE IN CASH</b>	(45,773)	(998,076)
<b>CASH - Beginning of Year</b>	<u>986,348</u>	<u>1,984,424</u>
<b>CASH - End of Year</b>	<u><u>\$ 940,575</u></u>	<u><u>\$ 986,348</u></u>
<b><u>RECONCILIATION OF CASH TO STATEMENT OF NET POSITION</u></b>		
Cash	\$ 926,321	\$ 956,523
Security Deposits	-	12,400
Amounts Held by Agent	<u>14,254</u>	<u>17,425</u>
<b>TOTAL CASH</b>	<u><u>\$ 940,575</u></u>	<u><u>\$ 986,348</u></u>

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**  
**STATEMENTS OF CASH FLOWS - CONTINUED**  
**YEARS ENDED JUNE 30, 2024 AND 2023**

	<u>2024</u>	<u>2023</u>
<b><u>RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES</u></b>		
Operating (Loss) Income	\$ (384,348)	\$ (636,305)
 <b><u>ADJUSTMENTS TO RECONCILE CHANGE IN NET POSITION TO NET CASH PROVIDED BY OPERATING ACTIVITIES</u></b>		
Depreciation	1,099,165	1,154,478
Cost of Sales of Property	334,365	1,800,115
Cost of Sales of Equipment	-	-
(Increase) Decrease in Assets		
Accounts Receivable	188,206	(1,981)
Lease Receivable	15,900	8,045
Interest Receivable	1,073	543
Capital Assets	(895,717)	(3,629,791)
Note Receivable	-	-
Increase (Decrease) in Liabilities		
Accounts Payable	16,548	(11,668)
Accrued Liabilities	18,360	3,139
Earnest Deposit	-	(50,000)
Security Deposits	(8,075)	10,700
Prepaid Rent	(7,496)	9,500
Unearned Revenue	-	-
Deferred Inflow - Lease Receivable	<u>(19,446)</u>	<u>(7,133)</u>
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<u><u>\$ 358,535</u></u>	<u><u>\$ (1,350,359)</u></u>
 <b>SUPPLEMENTAL DISCLOSURE OF NON-CASH INVESTING AND FINANCING ACTIVITIES</b>		
Acquisition of Capital Assets Through Accounts Payable	<u>\$ 79,500</u>	<u>\$ -</u>
	<u>                    </u>	<u>                    </u>

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**

**NOTES TO FINANCIAL  
STATEMENTS JUNE 30, 2024**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Organization** - The Fort DuPont Redevelopment and Preservation Corporation (the Organization) was created on July 23, 2014, when former State of Delaware Governor, Jack Markell, signed House Bill 310 into law. As a result, the Organization is an instrumentality of the State of Delaware, and the respective legislation defines the powers of the Organization. The State of Delaware's Department of Natural Resources and Environmental Control is the Organization's sole corporate member. The Organization is a component unit of the State of Delaware.

**General** - Fort DuPont is a property of great historic value to the State of Delaware. Named after Rear Adm. Samuel Francis DuPont, the former military post is situated on the Reedy Point tract, land originally granted to Henry Ward in 1675. A "proposed fort" was planned in 1819, which only appeared on Delaware River charts. Fort DuPont originated during the Civil War as a heavily armed earthwork fortification. In 1864, Sgt. Bishop Crumrine wrote, "these guns command the channel and could blow to atoms any vessel rash enough to attempt to pass." In the decades to follow, "the battery at Delaware City" was gradually modernized into a formidable military post remaining active through World War II. Declared surplus, the site reopened in 1948 as the Governor Bacon Health Center. By 1996, over three-hundred acres were reestablished as Fort DuPont State Park. Fort DuPont is registered as a historic district on the National Register.

In 2013, the Department of Natural Resources and Environmental Control, in collaboration with Delaware City, conducted a planning process to revitalize the Historic Fort DuPont Complex into a vibrant mixed-use community, fully integrated with adjacent Delaware City. The General Assembly recognized that the Fort DuPont Complex along the Delaware River adjacent to Delaware City has enormous potential. It could be a sustainable, mixed-use community producing revenue, jobs, housing choices and recreational and other amenities while preserving its historic character and the surrounding environment. The Organization will act in a planning and development capacity. It can hold, own, preserve, develop, improve, construct, rent, lease, sell, or otherwise acquire or dispose of any real property, including without limitation, any real property comprising the Fort Delaware Complex or portion thereof transferred to the Organization.

**Friends of Fort DuPont** - On July 10, 2019, the Friends of Fort DuPont, Inc. was formed as a nonprofit corporation organized to raise funds and conduct programs dedicated to the cultural,

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**

historical, and aesthetic enhancement of the entire Fort DuPont complex. The Friends of Fort DuPont is reported as a component unit of the Organization, as required by GASBS No. 39, *Determining Whether Certain Organizations Are Component Units*. As of June 30, 2024 and 2023, the Friends of Fort DuPont was inactive. It appointed its initial Board of Directors in August 2024 and held its first board meeting to adopt bylaws in September 2024. Its board includes the Executive Director of the Fort DuPont Redevelopment and Preservation Corporation and a voting member of the Fort DuPont Redevelopment and Preservation Corporation Board of Directors as ex-officio members.

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**  
**NOTES TO FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2024**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED**

***Measurement Focus and Basis of Accounting*** - The financial statements are prepared using the economic resources measurement focus and the accrual basis of accounting in conformity with Generally Accepted Accounting Principles (GAAP) applicable to governmental entities as prescribed by the Government Accounting Standards Board (GASB), except for the following matter. The Organization recorded its initial land, land improvements, and buildings received from the State of Delaware in a prior year. Such land has been recorded at assessment value. Related land improvements and buildings have been recorded at insured value. GAAP requires that capital assets donated to a government be recorded at Acquisition Value. Acquisition Value is defined as “The price that would be paid to acquire an asset with equivalent service potential in an orderly market transaction at the acquisition date, or the amount at which a liability could be liquidated with the counterparty at the acquisition date is referred to as acquisition value.” At the time the State of Delaware donated the initial land, land improvements, and buildings to the Organization, acquisition values were not available; therefore, the use of assessed and insured values represents a departure from GAAP.

Under the economic resources measurement focus and the accrual basis of accounting, revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred, regardless of the timing of the related cash flows. Operating revenues and expenses generally result from State Appropriations, sale of tax credits, sales of property, and leasing. Operating expenses include the cost of sales, the cost of services, and administrative expenses. Any revenues and expenses not meeting this definition are recorded as nonoperating income and expenses. When an expense is incurred that can be paid using either restricted or unrestricted resources, it is the Organization’s policy to first apply the expense towards restricted resources and then towards unrestricted resources.

***Income Tax Status*** - The Organization is exempt from income taxes under the provisions of Section 115 of the Internal Revenue Service Code.

***Component Unit*** - The Organization is a Component Unit of the State of Delaware as defined by the Governmental Accounting Standards Board.

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION  
NOTES TO FINANCIAL STATEMENTS - CONTINUED  
JUNE 30, 2024**

***Depreciation*** - Newly acquired property and equipment are recorded at cost and are being depreciated using the straight-line method over the estimated useful lives of the assets. Depreciation expense for the years ended June 30, 2024 and 2023, was \$1,099,165 and \$1,154,478, respectively. The Organization generally uses the following useful lives:

Buildings and Improvements 40

Years Land Improvements 15

Years

Vehicles and Equipment 5 Years

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**  
**NOTES TO FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2024**

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED**

*Depreciation - Continued*

Maintenance and repairs costs are expensed as incurred. Gains or losses on sales or retirements are reflected in income.

*Advertising and Marketing* - Advertising and marketing costs totaled \$30,893 and \$34,025 for the years ended June 30, 2024 and 2023, respectively.

*Financial Reserves Policy* - On August 9, 2023, the Board of Directors adopted a Financial Reserves Policy, which will take effect in fiscal year 2025. The Organization will strive to maintain a minimum Budget Reserve, of at least 5% of the current year's operating revenues. The purpose of the Budget Reserve is to meet temporary fluctuations in cash flows and to provide a cushion for loss of revenues until operating changes can be implemented. FDRPC will establish a Contingency Reserve. The Organization may only use monies in the Contingency Reserve to cover emergencies of a non-recurring nature that are over and above the normal costs of operations, such as uninsured losses, storms or hurricane damages. The Contingency Reserve will not be used to balance the operating budget. On or before December 31, 2025, the Contingency Reserve shall maintain a balance of at least 1% of the current year's operating revenues. The Organization will create a Capital Asset Replacement Fund for future asset replacements. Optimally, its balance should equal the amount of annual depreciation.

*Use of Estimates* - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reported period. Actual results could differ from those estimates.

**NOTE 2: CASH AND CASH EQUIVALENTS**

For purposes of the statement of net position and the statement of cash flows, the Organization considers all highly liquid debt instruments purchased with an original maturity of three months

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**  
**NOTES TO FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2024**

or less to be cash equivalents.

The Organization maintains its cash in bank deposit accounts at high credit quality financial institutions. The balances, at times, exceed federally insured limits.

Custodial credit risk is the risk that in the event of a bank failure, the Organization's deposits may not be returned to the Organization. The Organization does not have a deposit policy for custodial credit risk. As of June 30, 2024 and 2023, the Organization's deposits with financial institutions had carrying amounts of \$940,575 and \$986,348 and bank balances of \$963,359 and \$1,169,091, respectively. As of June 30, 2024 and 2023, \$671,491 and \$809,203, respectively, of the Organization's bank balances were exposed to custodial credit risk as the amounts are uninsured and uncollateralized.



**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**  
**NOTES TO FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2024**

**NOTE 3: OPERATIONS AND CONCENTRATION OF RISK**

The Organization receives a substantial amount of its revenue from State of Delaware appropriations. If a significant reduction in the level of this revenue were to occur, it would have an effect on the Organization's operations.

**NOTE 4: PROPERTY AND EQUIPMENT**

The following is a summary of changes in property and equipment for the year ended June 30, 2024:

	<u>June 30, 2023</u>	<u>Increases</u>	<u>Decreases</u>	<u>June 30, 2024</u>
Property and Equipment Not Being Depreciated				
Land	\$ 3,268,627	\$ -	\$ 5,515	\$ 3,263,112
Construction in Progress	10,538,137	850,962	328,850	11,060,249
Property Held for Development	<u>7,558,139</u>	<u>-</u>	<u>-</u>	
	<u>7,558,139</u>	Total Capital Assets Not		
Being Depreciated	<u>21,364,903</u>	<u>850,962</u>	<u>334,365</u>	<u>21,881,500</u>
Property and Equipment Being Depreciated				
Buildings	41,251,608	-	-	41,251,608
Land Improvements	585,520	-	-	585,520
Building Improvements	391,396	29,524	-	420,920
Vehicles and Equipment	<u>291,289</u>	<u>-</u>	<u>55,075</u>	<u>236,214</u>
Total Capital Assets Being Depreciated	<u>42,519,813</u>	<u>29,524</u>	<u>55,075</u>	<u>42,494,262</u>
Less: Accumulated Depreciation for				
Land Improvements	162,219	39,035	-	201,254
Buildings and Improvements	7,141,917	1,032,588	-	8,174,505
Vehicles and Equipment	<u>134,617</u>	<u>27,542</u>	<u>33,045</u>	<u>129,114</u>
Total Accumulated Depreciation	<u>7,438,753</u>	<u>1,099,165</u>		
	<u>-</u>	<u>8,504,873</u>	Total Capital Assets Being	

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**  
**NOTES TO FINANCIAL STATEMENTS - CONTINUED**

	<b>JUNE 30, 2024</b>			
Depreciated, Net	<u>35,081,060</u>	<u>(1,069,641)</u>	<u>55,075</u>	<u>33,989,389</u>
Total Capital Assets,	<u>\$ 56,445,963</u>	<u>\$</u>	<u>\$ 389,440</u>	<u>\$ 55,870,889</u>
Net		<u>(218,67</u>		
	<u>9)</u>			
	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**  
**NOTES TO FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2024**

**NOTE 4: PROPERTY AND EQUIPMENT - CONTINUED**

The following is a summary of changes in property and equipment for the year ended June 30, 2023:

	<u>June 30, 2022</u>	<u>Increases</u>	<u>Decreases</u>	<u>June 30, 2023</u>
Property and Equipment Not Being Depreciated				
Land	\$ 3,277,611	\$ -	\$ 8,984	\$ 3,268,627
Construction in Progress	7,731,504	3,219,956	413,323	
10,538,137 Property Held for Development				<u>7,558,139</u>
	<u>-</u>	<u>-</u>	<u>7,558,139</u>	
Total Capital Assets Not Being Depreciated	<u>18,567,254</u>	<u>3,219,956</u>	<u>422,307</u>	
	21,364,903	Property and Equipment		
Being Depreciated				
Buildings	42,936,626	-	1,685,018	41,251,608
Land Improvements	585,520	-	-	585,520
Building Improvements	402,211	-	10,815	391,396
Vehicles and Equipment	<u>291,289</u>	<u>-</u>	<u>-</u>	<u>291,289</u>
Total Capital Assets Being Depreciated	<u>44,215,646</u>	<u>-</u>	<u>1,695,833</u>	<u>42,519,813</u>
Less: Accumulated Depreciation for				
Land Improvements	123,184	39,035	-	162,219
Buildings and Improvements	6,300,753	1,074,713	233,549	7,141,917
Vehicles and Equipment	<u>93,887</u>	<u>40,730</u>	<u>-</u>	<u>134,617</u>
Total Accumulated Depreciation		<u>6,517,824</u>	<u>1,154,478</u>	
	<u>-</u>	<u>7,438,753</u>	Total Capital Assets Being	
Depreciated, Net	<u>37,697,822</u>	<u>(1,154,478)</u>	<u>1,695,833</u>	<u>35,081,060</u>

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**

**NOTES TO FINANCIAL STATEMENTS - CONTINUED**

Total Capital Assets, Net	\$ 56,126,507	6,202,420	2,065,478	2,118,140	\$ 56,445,963
---------------------------	---------------	-----------	-----------	-----------	---------------

Land is reported at the assessed value of lots available for sale, based on the 1983 New Castle County general assessment.

Construction in progress includes costs accumulated through June 30, 2024, for various rehabilitation and construction projects currently underway.

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**  
**NOTES TO FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2024**

**NOTE 4: PROPERTY AND EQUIPMENT - CONTINUED**

Buildings Held for Development represents the insured value of various real estate properties the Organization received from the State of Delaware in a prior year, plus certain rehabilitation and development costs paid.

**NOTE 5: LONG-TERM DEBT**

The following is a summary of debt transactions for the Organization for the year ended June 30, 2024:

	<u>June 30, 2023</u>	<u>Increases</u>	<u>Decreases</u>	<u>June 30, 2024</u>	<u>Due Within One Year</u>
Tenant Reimbursement	\$ 19,166	\$ -	\$ 19,166	\$ -	\$ -
Applied Bank Loans	<u>1,738,675</u>	<u>-</u>	<u>272,004</u>	<u>1,466,671</u>	<u>32,819</u>
Total Debt	<u>\$ 1,757,841</u>	<u>\$ -</u>	<u>\$ 291,170</u>	<u>\$ 1,466,671</u>	<u>\$ 32,819</u>

The following is a summary of debt transactions for the Organization for the year ended June 30, 2023:

	<u>June 30, 2022</u>	<u>Increases</u>	<u>Decreases</u>	<u>June 30, 2023</u>	<u>Due Within One Year</u>
Tenant Reimbursement	\$ 19,166	\$ -	\$ -	\$ 19,166	\$ 19,166
Tri Supply Equipment	10,980	-	10,980	-	-
WSFS Loan	50,953	-	50,953	-	-
Applied Bank Loans	<u>1,201,760</u>	<u>545,911</u>	<u>8,996</u>	<u>1,738,675</u>	<u>47,027</u>
Total Debt	<u>\$ 1,282,859</u>	<u>\$ 545,911</u>	<u>\$ 70,929</u>	<u>\$ 1,757,841</u>	<u>\$ 66,193</u>

***Applied Bank*** - The Organization entered into a commercial construction loan agreement with

Applied Bank (Applied) on July 27, 2017, for an amount up to \$1,350,000. The purpose of the loan  
**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**

**NOTES TO FINANCIAL STATEMENTS - CONTINUED**

is to renovate seven officers' quarters residences in the historic Fort DuPont Complex. The borrowings are secured by a mortgage on the entire 120,264 properties owned by the Organization and the assignment of present and future leases, rents, and profits with respect to these properties to Applied.

The original loan term was two years, interest only, during the construction period, followed by a five-year term loan, amortized over 25 years with final payment of any outstanding principal and accrued interest due on August 1, 2024. During the two-year interest only period, the Organization was required to sell certain improved real estate and apply proceeds to reduce the loan balance to \$950,000. Under the original loan terms, the interest was computed based on the highest prime rate published daily in the Wall Street Journal's listing of "Money Rates" plus 2.00%, with a floor of 6.00%.

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**  
**NOTES TO FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2024**

**NOTE 5: LONG-TERM DEBT - CONTINUED**

*Applied Bank - Continued*

On June 4, 2024, the Organization entered into an agreement with Applied to modify the terms of the loan. Under the modification agreement, the balance of the loan was be re-amortized over 25 years at a fixed interest rate of 6.75% beginning on June 1, 2024, with final payment of any outstanding principal and accrued interest due on August 31, 2028.

The interest rate as of June 30, 2024 and 2023, was 6.75% and 10.25%, respectively. Outstanding borrowings totaled \$869,337 and \$869,337, as of June 30, 2024 and 2023, respectively.

The Organization entered into a commercial construction loan agreement with Applied Bank on February 5, 2021, for an amount up to \$885,000. The purpose of the loan is to develop two lots on Old Battery Lane in the Fort Dupont Complex. The borrowings are secured by a mortgage on these real properties, owned by the Organization, and the assignment of present and future leases, rents, and profits with respect to these properties to Applied. The original loan term is 18 months interest only during the construction period, followed by a five-year loan, amortized over 25 years with final payment of any outstanding principal and interest due on August 31, 2027. Under the original loan terms, interest is computed based on the highest prime rate published daily in the Wall Street Journal's listing of "Money Rates" plus 1.50%, with a floor of 4.75%.

On February 15, 2022, the Organization entered into the first modification agreement with Applied to modify the terms of the loan. Under the first modification agreement, the interest only payment term was extended to August 31, 2023 and the final payment of any outstanding principal and interest was extended to August 31, 2028. The first loan modification agreement required the Organization to make a principal curtailment payment in an amount sufficient to achieve the minimum required debt service ratio once the properties are leased. The Organization made a principal curtailment payment in the amount of \$272,000 on August 31, 2023. On June 4, 2024, the Organization entered into the second modification agreement with Applied to modify the terms of the loan. Under the second modification agreement, the interest only payment term is extended until September 1, 2024 or the Organization's receipt of the Certificate of Occupancy (CO) and



**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**  
**NOTES TO FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2024**

signed leases with respect to the properties on Old Battery Lane, whichever is earlier. If the CO and leases are not obtained on or before September 1, 2024, the second loan modification modifies the term of the loan such that the Organization shall make payments of interest at the floating interest rate plus an addition \$1,000 monthly payment to be applied to the principal loan balance, until the CO and leases are obtained.

Upon obtaining the CO and leases, the loan terms will be modified such that the Organization shall make interest payments at the prevailing FHLB Pittsburgh published Five Year Amortizing Rate plus 200 basis points, using a 25 year amortization schedule with final payment of any outstanding principal and interest due on August 31, 2028. The Organization expects construction on the properties to be complete in January 2025.

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**  
**NOTES TO FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2024**

**NOTE 5: LONG-TERM DEBT - CONTINUED**

*Applied Bank - Continued*

The interest rate as of June 30, 2024 and 2023, was 10% and 9.75%, respectively. Outstanding borrowings total \$597,334 and \$869,337 as of June 30, 2024 and 2023, respectively.

**WSFS Bank** - On July 31, 2020, the Organization entered into a loan agreement with WSFS Bank, for \$80,000 for the purchase of two vehicles, secured by the vehicles. The loan had a fixed interest rate of 4.75% with a five-year term. Outstanding borrowings were paid off on January 13, 2023.

**Tenant Reimbursement** - The Organization has an agreement with a previous tenant in connection with their restoration and rehabilitation of a building owned by the Organization. The Organization agreed to reimburse the previous tenant \$50,000 over five years in monthly installments of \$833 starting August 1, 2017. The outstanding balance due as was \$0 and \$19,166 as of June 30, 2024 and 2023, respectively. The outstanding balance was paid off on February 1, 2024.

**Tri-Supply Equipment** - The Organization entered into loan agreements with an equipment dealer to finance equipment. Under the agreements, the Organization made monthly payments ranging from \$540 to \$810 with maturity dates ranging from September 2022 to September 2023. Interest was 0%. The outstanding borrowings were paid off on August 11, 2022 and June 11, 2023.

Maturities of long-term debt are as follows for the years ended June 30:

2025	\$	32,819
2026		22,940
2027		24,779
2028		26,769
2029		28,924
Thereafter		<u>1,330,440</u>
Total	\$	<u><u>1,466,671</u></u>

The total interest cost incurred during the years ended June 30, 2024 and 2023, was \$153,138 and \$122,699, respectively.

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**  
**NOTES TO FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2024**

**NOTE 6: RETIREMENT PLAN**

The Organization maintains a 401(k) retirement plan, covering employees who have completed 90 days of service and who are at least 21 years of age. The Organization matches 100% of the first 4% of the employees' contributions. Employees can contribute up to 100% of their compensation or the statutory limit. The Organization's contribution to the plan was \$9,968 and \$8,015 for the years ended June 30, 2024 and 2023, respectively.

**NOTE 7: LEASES - LESSOR**

The Organization leases various residential real estate properties to tenants under operating leases with one-year terms. The Organization received \$353,347 and \$293,717 in rental income during the years ended June 30, 2024 and 2023, respectively.

The Organization has also entered into two lease agreements to lease property to agencies of the State of Delaware, the primary government and a related party. The Office of Management and Budget (OMB) Federal Food Commodities Program and the Department of Natural Resources and Environmental Control, Division of Parks & Recreation and Division of Fish & Wildlife (collectively referred to as DNREC) leases began in 2018 and 2019, respectively, and provide the departments with full use of the leased properties.

The following is a schedule of minimum future annual base lease income for the lease agreements:

Year Ending June 30,	DNREC			OMB		
	Payments	Principal	Interest	Payments	Principal	Interest
2025	\$ 10,500	\$ 4,030	\$ 6,198	\$ 2,329	\$ 2,182	\$ 147
2026	10,500	4,302	5,907	-	-	-
2027	10,500	4,593	5,597	-	-	-
2028	10,500	4,903	5,266	-	-	-
2029	10,500	5,933	4,913	-	-	-
2030-2034	52,500	31,969	18,373	-	-	-
2035-2039	49,000	40,118	5,428	-	-	-
	<u>\$ 154,000</u>	<u>\$ 95,848</u>	<u>\$ 51,682</u>	<u>\$ 2,329</u>	<u>\$ 2,182</u>	<u>\$ 147</u>

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**  
**NOTES TO FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2024**

**NOTE 7: LEASES - LESSOR - CONTINUED**

Year Ending June 30,	Total		
	Payments	Principal	Interest
2025	\$ 12,829	\$ 6,212	\$ 6,345
2026	10,500	4,302	5,907
2027	10,500	4,593	5,597
2028	10,500	4,903	5,266
2029	10,500	5,933	4,913
2030-2034	52,500	31,969	18,373
2035-2039	49,000	40,118	5,428
	<u>\$ 156,329</u>	<u>\$ 98,030</u>	<u>\$ 51,829</u>

Lease revenues for the years ended June 30, 2024 and 2023, for the properties leased to DNREC and OMB were \$19,446 and \$7,133, respectively. DNREC paid its 2024 and 2023 rents in 2024.

Interest income from the leases revenue for the years ended June 30, 2024 and 2023, were \$13,341 and \$727, respectively.

Leased properties for the years ended June 30, 2024 and 2023 have a combined cost of \$18,587,607 and accumulated depreciation of \$3,469,273 and \$3,013,107, respectively.

**NOTE 8: HISTORIC PRESERVATION TAX CREDITS**

The Organization has completed qualified redevelopment and rehabilitation projects on certain owned real estate and improvements, entitling it to Delaware Historic Preservation Tax Credits. During the years ended June 30, 2024 and 2023, the Organization did not apply for and was not awarded any such tax credits from the State of Delaware and there were no sales of tax credits to third parties. However, it is expected that the Organization will apply for tax credits for projects in progress during the year ended June 30, 2025.

**NOTE 9: NOTE RECEIVABLE**

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION  
NOTES TO FINANCIAL STATEMENTS - CONTINUED  
JUNE 30, 2024**

On October 29, 2021, the Organization sold two parcels of land (Grassdale Conference Land and Grassdale Surrounding Land Area) as a recreational vehicle resort and campground area to RIG Acquisitions, LLC. At closing Sun Fort DuPont RV LLC, the Assignee, executed a purchase money promissory note for \$2,100,000 with the Organization. The note has an interest rate of 0% and a maturity date of October 29, 2025. The outstanding balance on the note receivable was \$2,100,000 as of June 30, 2024 and 2023.

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION**  
**NOTES TO FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2024**

**NOTE 10: COMMITMENTS AND CONTINGENCIES**

The Organization has entered into various real estate sales agreements and construction agreements that are ongoing for the sale and construction of projects within Fort DuPont. The Organization's real estate sales agreements require the Organization to complete the development of certain lots for sale within a mutually agreed upon time frame with the purchaser.

On June 13, 2018, the Organization entered into a contract with Rockwell DuPont I, LLC to purchase and develop lots, for amounts between \$80,000 and \$120,000 per lot. There have been five amendments to the original contract (October 22, 2018, June 6, 2018, August 22, 2019, September 17, 2020, and May 14, 2021). Development of the lots is ongoing.

On September 30, 2020, the Organization entered into a contract with U.S. Home Corporation D/B/A Lennar Corporation to purchase and develop 13.3 acres of land as 130 twin and stacked townhouse condominium units for \$20,000 per homesite. Development of the lots is ongoing.

On October 1, 2022, the Organization entered into an agreement with Emory Hill Real Estate Services, Inc. for property management and leasing services. The terms of the agreement are month-to-month and Emory Hill Real Estate Services, Inc. receives 10% of monthly rental income for property management services and one month's rent for leasing services as payment.

On December 20, 2023, the Federal Emergency Management Agency (FEMA) of the U.S. Department of Homeland Security approved the Delaware Emergency Management Agency (DEMA) application for federal grant funding for the Fort DuPont Branch Channel Revetment project. Total project costs approved are \$866,324 with a Federal share of \$783,817 and Non-Federal share of \$82,507. DEMA will use the funds to reimburse the Organization for costs to rebuild a section of land along the Chesapeake and Delaware Canal Branch channel that has deteriorated by erosion. As of June 30, 2024, there were no reimbursable costs expended by the Organization on the project. As of October 2024, DEMA is preparing to submit a revised budget increasing total project costs for FEMA's approval.

**NOTE 11: SUBSEQUENT EVENTS**

**FORT DUPONT REDEVELOPMENT AND  
PRESERVATION CORPORATION  
NOTES TO FINANCIAL STATEMENTS - CONTINUED  
JUNE 30, 2024**

Management has evaluated all subsequent events through the date the financial statements were available to be issued.

## **SUPPLEMENTARY INFORMATION**



**SCHEDULES OF OPERATING EXPENSES**  
**YEARS ENDED JUNE 30, 2024 AND 2023**

	<u>2024</u>	<u>2023</u>
Administrative Expenses	\$ 92,144	\$ 117,584
Building Improvements	781,926	3,320,477
Common Area Maintenance	251,388	257,924
Cost of Sales of Properties	354,365	1,884,102
Depreciation Expenses	1,099,165	1,154,478
Marketing Expenses	30,893	34,025
Operating Expenses	90,392	35,072
Payroll Expenses	748,141	632,836
Professional Fees	403,931	335,133
Property Management Expense	79,213	8,075
Special Event Expenses	6,651	500
Utilities Expense	232,059	213,982
Amounts Capitalized as Property and Equipment	<u>(880,486)</u>	<u>(3,219,956)</u>
<b>TOTAL OPERATING EXPENSES</b>	<u><u>\$ 3,289,782</u></u>	<u><u>\$ 4,774,232</u></u>

**SCHEDULES OF CAPITAL EXPENSES YEARS ENDED  
JUNE 30, 2024 AND 2023**

	<u><b>2024</b></u>	<u><b>2023</b></u>
Building Improvements	\$ 430,151	\$ 1,208,064
Engineering	132,516	204,951
Legal	-	35,562
Roadways and Utilities	317,819	1,771,379
Amounts Capitalized as Property and Equipment	<u>(880,486)</u>	<u>(3,219,956)</u>
<b>TOTAL CAPITAL EXPENSE</b>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**FORT DUPONT REDEVELOPMENT AND PRESERVATION**  
**CORPORATION**

(A Component Unit of the State of Delaware)

**INDEPENDENT AUDITOR'S REPORT REQUIRED BY**  
***GOVERNMENT AUDITING STANDARDS***

**JUNE 30, 2024**

**FORT DUPONT REDEVELOPMENT AND PRESERVATION CORPORATION**  
**(A Component Unit of the State of Delaware)**  
**TABLE OF CONTENTS**  
**JUNE 30, 2024**

	<u>Page No.</u>
<b>Independent Auditor’s Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i></b>	1
 Schedule of Findings and Recommendations	 3
 Summary Schedule of Prior Audit Findings	 5



BELFINT • LYONS • SHUMAN

Certified Public Accountants

---

[www.belfint.com](http://www.belfint.com)

---

***Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other  
Matters Based on an Audit of Financial Statements Performed in Accordance  
with Government Auditing Standards***

To the Board of Directors  
Fort DuPont Redevelopment and Preservation Corporation

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Fort DuPont Redevelopment and Preservation Corporation (the Organization), as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the Fort DuPont Redevelopment and Preservation Corporation's basic financial statements and have issued our report thereon dated February 14, 2025.

***Report on Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the Organization's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, a misstatement on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Organization's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

---

1011 Centre Road • Suite 310 | Wilmington • DE 19805 | Phone: 302.225.0600 | Fax: 302.225.0625

---

A Professional Service Corporation with Offices in Wilmington, Delaware and West Chester, Pennsylvania  
Member of the American Institute of Certified Public Accountants • An Independent Member Firm of Prime Global

To the Board of Directors  
Fort DuPont Redevelopment and Preservation Corporation

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We identified a deficiency in internal control described in the accompanying schedule of findings and recommendations as items 2024-001 that we consider to be a significant deficiency.

***Report on Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

***Fort DuPont Redevelopment and Preservation Corporation's Response to Finding***

*Government Auditing Standards* require the auditor to perform limited procedures on the Organization's response to the finding identified in our audit is described in the accompanying schedule of findings and recommendations. The Organization's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Belfint, Lyons & Shurman, P.A.*

February 14, 2025  
Wilmington, Delaware

# **FORT DUPONT REDEVELOPMENT AND PRESERVATION CORPORATION**

**(A Component Unit of the State of Delaware)**

## **SCHEDULE OF FINDINGS AND RECOMMENDATIONS**

**YEAR ENDED JUNE 30, 2024**

**Reference Number: 2024-001**

**Type of Finding: Significant Deficiency**

**Financial Reporting Close Process**

**Condition:** During our audit, we noted misstatements of general ledger balances requiring material adjusting journal entries. These adjustments should have been made during the year-end financial close process, but had not yet been made by the Organization, or were required as a result of our audit procedures. A similar finding was reported in the prior year.

1. An entry of \$311,520 to properly record real estate sales activity during the year ended June 30, 2024.
2. An entry of \$354,365 to properly record the cost of the sale of property during the year ended June 30, 2024.
3. An entry totaling \$825,070 to reverse grant receivable and the related grant revenue not yet earned as of June 30, 2024.
4. An entry of \$880,486 to reclassify capitalized expenses for the proper presentation in the financial statements.

**Criteria:** The Organization's Accounting Policy requires adequate review and adjustment of the year-end general ledger balances used to prepare the Organization's financial statements in accordance with generally accepted accounting principles (GAAP), prior to the annual audit. The Organization's internal controls over financial reporting should allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, material misstatements on a timely basis.

**Cause:** While the Organization's financial closing procedures captured most routine entries, the existing procedures did not capture certain unusual or complex entries needed to present the financial statements in accordance with GAAP. Certain other entries were made but required correction.

**Effect:** The misstatements that were discovered during the audit required material adjustments for the fair presentation of the financial statements. We provided management with proposed adjustments, which management accepted for posting to the Organization's general ledger.

**Recommendation:** We recommend that management enhance its financial closing procedures in the current year so that it captures the types of activities that were not fully recorded during the fiscal year 2024 closing. As part of the process, management should evaluate all fiscal year 2024 post-closing and audit adjustments to ensure that procedures and controls are in place to properly identify and record similar entries in the future, on a timely basis.

**FORT DUPONT REDEVELOPMENT AND PRESERVATION CORPORATION**

**(A Component Unit of the State of Delaware)**

**SCHEDULE OF FINDINGS AND RECOMMENDATIONS - CONTINUED**

**YEAR ENDED JUNE 30, 2024**

**Reference Number: 2024-001 - Continued**

**Views of Responsible Officials and Planned Corrective Actions:**

1. Management acknowledges the auditor's observation.
2. Management acknowledges the auditor's observation. This entry was prepared in advance, but it was inadvertently not posted on time. To prevent future occurrences, we have implemented a process to post certain entries earlier, ensuring all deadlines are met.
3. Management acknowledges the auditor's observation. We recognize the importance of adhering to proper cut-off procedures. Management will reinforce our controls to ensure receivables are recorded in the appropriate period while maintaining efficiency in our financial reporting processes.
4. Explanation - Management acknowledges the auditor's observation. The \$880,000 is related to the presentation of the Schedule of Operating Expenses and the Schedule of Capital Expenses in the Financial Statement. This is an entry related to the presentation of that schedule, not so much an error that needed to be corrected. The entry (AJE 16) is the total of capitalized expenses, which included \$812,000 that was posted in the trial balance provided to management at the beginning of the audit. The entries that were posted during the audit (AJE 20, 21, 22), which credit the expense account "Assets Transferred to Balance Sheet" rather than the individual expense accounts for the amounts capitalized.
5. Response - To enhance the accuracy and timeliness of our financial reporting, we have implemented a process to capitalize expenses at the time of recognition rather than waiting until the month-end for reclassification.



**FORT DUPONT REDEVELOPMENT AND PRESERVATION CORPORATION**

**(A Component Unit of the State of Delaware)**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS**

**YEAR ENDED JUNE 30, 2024**

**UNAUDITED**

**Reference Number: 2020-001**

**Type of Finding: Significant Deficiency**

**Valuation of Donated Capital Assets**

**Condition:** The Organization has recorded the buildings and improvements, originally donated by the State of Delaware at insured value, and the land, originally donated by the State of Delaware, at values assessed for property tax purposes. Accounting principles generally accepted in the United States of America (GAAP) require that donated capital assets be recorded at acquisition value, resulting in misstatements of the assets, net position, and expenses of the Organization. The amount by which this departure would affect the assets, net position, and expenses of the Fort DuPont Redevelopment and Preservation Corporation has not been determined.

**Current Status:** This condition was unchanged during the year ended June 30, 2024, and is not expected to be addressed due to the cost and effort involved in determining the donated assets' acquisition values.

**Reference Number: 2023-001**

**Type of Finding: Significant Deficiency**

**Financial Reporting Close Process**

**Condition:** During our audit, we noted misstatements of the general ledger balances requiring material adjusting journal entries. Many of these adjustments should have been made during the year-end financial close process, but had not yet been made by the Organization, or were required as a result of our audit procedures. A similar finding was reported in the prior year.

**Current Status:** A similar condition was noted during the year ended June 30, 2024. See current year finding 2024- 001.

**Reference Number: 2023-002**

**Type of Finding: Significant Deficiency**

**Allocation of Costs, Cost of Properties Sold**

**Condition:** The Organization does not have a written policy controlling the capitalization of costs and the allocation of such costs incurred in preconstruction, construction, and overhead for its property development projects. Audit procedures resulted in adjusting journal entries totaling

\$3,219,956 to properly capitalize such costs. The Organization also did not allocate certain common costs to the properties it sold during the fiscal year. The Organization used net cash received from the sales of properties as the basis to record revenue. This resulted in the need for adjusting entries totaling \$521,286 to properly gross-up sales revenue and \$1,884,102 to properly record the cost of real estate sold (see items 2023-001). A similar finding was reported in the prior year.

**FORT DUPONT REDEVELOPMENT AND PRESERVATION CORPORATION**

**(A Component Unit of the State of Delaware) SUMMARY  
SCHEDULE OF PRIOR AUDIT FINDINGS YEAR ENDED JUNE 30,  
2024  
UNAUDITED**

**Reference Number: 2023-002 - Continued**

**Current Status:** The Organization formally adopted Standard Operating Financial Policies and Procedures on September 9, 2024, which include a written policy for the capitalization of costs incurred for its development projects. Adjusting entries were required to gross-up sales revenue and to properly record the cost of real estate sold during the year ended June 30, 2024. See current year finding 2024-001.

**Reference Number: 2023-003**

**Type of Finding: Significant Deficiency**

**Cash Disbursement Documentation and Approval**

**Condition:** Cash disbursements lacked proper documentary support approvals and recording to the correct accounts.

**Current Status:** This finding has been addressed.

# **FORT DUPONT REDEVELOPMENT AND PRESERVATION CORPORATION**

## **EXECUTIVE COMMITTEE MEETING**

The Fort DuPont Redevelopment and Preservation Corporation (FDRPC) Executive Committee meeting was held on March 31, 2025, via Zoom with the anchor location at the FDRPC office at: 260 Old Elm Ave, Delaware City, DE 19706, with Chair John McMahon presiding.

### **CALL TO ORDER**

Chair McMahon called the FDRPC Executive Committee meeting to order at 9:33 a.m.

### **COMMITTEE MEMBERS PRESENT**

Mr. Bert Scoglietti (FDRPC Treasurer)  
Ms. Britany Loveland (City Manager – Delaware City)  
Ms. Wendy Rodgers (Resident of Fort DuPont)

### **COMMITTEE MEMBERS ABSENT**

Ms. Ruth Ann Miller (Controller General of the State of Delaware)

### **STAFF MEMBERS PRESENT**

Mr. Tim Slavin, FDRPC Executive Director  
Ms. Janice Moturi, FDRPC Deputy Director/Controller  
Ms. Valerie Miller, FDRPC Planner  
Mr. Richard Forsten, Saul Ewing Arnstein and Lehr LLP  
Ms. Pam Scott, Saul Ewing Arnstein and Lehr LLP

### **OTHERS PRESENT**

Mr. Sean Kelly, LNWA  
Mr. Michael Acciani, LNWA

### **APPROVAL OF MINUTES – FDRPC EXECUTIVE COMMITTEE MEETING OF JANUARY 27, 2025**

Mr. Scoglietti moved for approval of the January 27, 2025, FDRPC Executive Committee meeting minutes. The motion was seconded by Ms. Loveland and unanimously carried.

### **EXECUTIVE SESSION**

Mr. Scoglietti moved to recess into executive session, seconded by Ms. Loveland and unanimously carried.

Meeting recessed at 9:34 a.m. Meeting reconvened at 10:11 a.m.

### **ACTIONS TO BE VOTED UPON FROM THE EXECUTIVE SESSION**

There was no action to be taken as a result of the executive session.

### **STATUS ON KEY PROJECTS**

Mr. Tim Slavin, FDRPC Executive Director, provided updates on the following projects:

Bio Basins

The bio basins are nearly completed.

Old Battery Lane

Sidewalks on Old Battery Lane roughly 75% complete, as of Friday afternoon. Crews are currently on site. Grading and sod are next in the process. Applications for inspections for Certificate of Occupancy (COs) on the duplexes are expected within the week.

Canal Bank Revetment

A recommendation for FDRPC's banking will be made to the Board at the next meeting in April. This will not only be for corporate banking but also for a line of credit (LOC) for the financing required for this project. Changes to the federal government, and specifically FEMA, are still being determined. This is a \$1.6 million reimbursable grant from FEMA; therefore, there is a need to understand the time from submittal to payment.

Upcoming Board Meeting

The accounting firm BLS will be present at the upcoming Board meeting to present the FY2024 audit.

**ADJOURNMENT**

Mr. Scoglietti moved for adjournment, seconded by Ms. Rogers and unanimously carried.

Meeting Adjourned at 10:14 a.m.

APPROVED: