

FORT DUPONT REDEVELOPMENT AND PRESERVATION CORPORATION
BOARD OF DIRECTORS MEETING

LOCATION: The Sanders Room at the Grassdale Center
108 Old Reedy Point Bridge Road
Delaware City, DE 19706

June 17, 2015 – 8:30 a.m.

Meeting Minutes

ATTENDANCE

Council Members:

Susan Frank, Chairperson
Kevin Kelley
Herb Inden
Herbert Netsch
Dale Slotter
Richard Cathcart
Bert Scoglietti
Laura Lee

Staff:

Jeff Randol, Executive Director
Matthew P. Chesser, DNREC
Stan Green, Delaware City
Vinny Porcellini, DNREC

Members of the Public:

Bob Malinowski
Billie Travalini

I. Call to Order/Introductions/Announcements

Ms. Susan Frank, Chairperson, called the Fort DuPont Redevelopment and Preservation Corporation Board of Directors meeting to order at approximately 8:40 a.m.

II. Old Business

a. Approval of Minutes:

A motion was made to approve minutes and was seconded. Mr. Scoglietti asked to have his name reflected as attending via phone. Motion was made to approve the minutes as amended. Motion carried.

b. Treasurer's Report:

Mr. Scoglietti passed out and explained a treasurer's report showing the expenditures, available balances, and encumbrances of the Corporation. A motion was made to accept the Treasurer's report. Motion carried.

The Board had a discussion about putting in place the fiscal policies necessary now that there is an Executive Director for necessary items. Mr. Scoglietti asked for the Board's permission to work with an outside accounting firm for set up accounts, dealing with payroll, etc. He explained the expenses should be minimal. Motion was made and carried.

c. On-going discussions:

- i. Mr. Chesser stated that there were no new updates on the engineering work underway and there should be a larger update for the next meeting. Ms. Frank asked for a recap of the work being done which Mr. Chesser provided.
- ii. Mr. Chesser explained that the Architectural Standards were in draft form. There was a discussion about who should be on a committee to review them and what the role of the Advisory Council should be in that. Ms. Frank said that she would discuss the subject with Dennis Salter she would have further direct at the next meeting. Some further discussion was had about who would review from the Board and Ms. Frank said she may appoint a committee.
- iii. Ms. Frank updated the Board on the Outside Counsel RFP. She asked everyone to review the package and stated that they should review all 3 groups if they met the standards of the RFP. She stated that she would get the interviews set up.
- iv. Mr. Chesser explained the work that was happening on the DNREC's staff obtaining quotes for the site activation activities. Items included roofing, fencing removal, invasive species removal, etc. Mr. Chesser stated that they should have quotes on the major issues by the July meeting.
- v. Mr. Chesser stated that there were no updates on the progress on the website being done by Mike Mahaffie and his office. Mr. Mahaffie has been building the site and Ms. Laura Lee has provided historical text. Mr. Mahaffie has still been waiting on content to populate the website. Mr. Cathcart mentioned the logo not really being that exciting and suggested the Board think about branding. The branding should drive the logo and not vice versa. The Board had a discussion about branding and firms that could help with that effort.
- vi. Mr. Chesser mentioned the possibility to obtain a historic bascule bridge for the site. He offered to follow up to find out the particulars on the bridge and report back to the group.

III. New Business

- a. Introduction of Jeff Randol. Ms. Frank introduced Mr. Randol and asked him to address the Board for a few minutes. Mr. Kelley mentioned office space available in Bill Yowell's office available immediately for an office.

IV. Public Comment

Mayor Stan Green addressed the Board, congratulated Mr. Randol and thanked Mr. Chesser for his efforts to date.

Ms. Billie Travalini addressed the Board and talked about a posting she made on Facebook. She mentioned that she wants the project to do something positive for the thousands of children that had been through the site.

V. Adjourn

Ms. Frank asked for a motion to adjourn. The meeting adjourned at 9:26 a.m.